



# Bourn Parish Council

Parish Clerk/Financial Officer – Mrs Emily Pacey

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## MINUTES

19<sup>th</sup> July 2023

Bourn Parish Council's meeting was held on 19<sup>th</sup> July 2023 at 19:30pm at The Village Hall, Short Street, Bourn, CB23 2SG.

Present – Cllr D O'Brien (Chairman), Cllr L Rolfe (Vice Chairman), Cllr S Jagers, Cllr B Jaques, Cllr G Smith, Cllr N Stutchbury and District Cllr Tumi Hawkins. One member of the public was also present.

In the absence of the Parish Clerk, Cllr Rolfe acted as minutes secretary.

**01/07/2023 Public Participation.**

Anthony Taylor explained the reasons behind planning application 23/01967/FUL for Bourn Airfield and that it was simply to re-site the existing self-storage facility to a different part of the airfield site.

**02/07/2023 Reports from County & District Councillors.**

Cllr T Hawkins' report had been circulated to members prior to the meeting. Questions were asked about the water supply to the Bourn Airfield Development. It was said that DEFRA have refused permission for a pipeline from Grafham Water. Other questions were asked about the latest information about the route of EWR with regard to Bourn and Caldecote. No report was received from County Cllr M Howell.

**03/07/2023 Bourn Neighbourhood Plan Update.**

Cllr G Smith reported that he had been in discussion with other authorities and that, although there were alternatives, a Neighbourhood Plan was the best option. Ideally the plan should be drawn up by a general group of interested residents, not just councillors, and that members of the public should be encouraged to get involved. It can take some time to get everything together. Hopefully an expert will be attending the September council meeting to give more information.

**04/07/2023 To receive and approve apologies for absence.**

Parish Clerk Emily Pacey and Cllr H Heginbotham sent their apologies. Cllr S Jones has resigned following his move out of the parish.

**05/07/2023 To receive declaration of interest.**

None

**06/07/2023 To receive and approve minutes of the previous meeting held on 21<sup>st</sup> June 2023.**

It was agreed to approve the minutes of the previous meeting held on the 21<sup>st</sup> June 2023, Cllr D O'Brien proposed, Cllr S Jagers seconded, and **ALL** were in favour.

**07/07/2023 To approve accounts for payment.**

It was agreed to approve the below schedule of payments, Cllr G Smith proposed, Cllr S Jagers seconded, and **ALL** were in favour.

Payee	Details	Payment Method	Total
o2	Clerk mobile	DD	£14.08
Pennon Waters	Water Bill	DD	£72.94
OPUS	Electricity Bill June	DD	£54.92
E Pacey	July Payroll	SO	£983.30
HMRC	July Payroll	BACS	£31.09
Buchans	Grass Cutting - 3330	BACS	£920.06
EDF	June electricity bill	DD	£159.00
	<b>Total</b>		<b>£2,235.39</b>

**08/07/2023 Financial Officers Report.**

As the Parish Clerk/Financial Officer was unable to attend there was no specific report.

**09/07/2023 Planning Applications and Tree Works update.**

23/0614/TTPO – 167 Alms Hill, Bourn – Tree belt along Alms Hill from junction with Caxton Road up to field entrance – Cut back canopies overhanging road by 1m and up to full height (av 10m) to ensure vehicular clearance to high-sided farm vehicles carrying hay to prevent tree branches dislodging loads on farm trailers/lorries which subsequently litter the highway.

**Bourn Parish Council support this planning application.**

22/04296/COND4 – Old Runway Northeast of Flying Club, Bourn Airfield – Submission of details required by condition 4 (Drainage System Maintenance Arrangement) of planning permission 22/04296/FUL.

**Noted.**

23/01967/FUL – Bourn Airfield, Broadway – Change of use of the site for the parking of caravans and siting of self-storage containers.

**Bourn Parish Council does not object to this planning application.**

**10/07/2023 Sports Pavilion Refurbishment update.**

Cllr S Jagers advised herself, Cllr D O'Brien and Cllr L Rolfe had a zoom meeting with Leon Delegate on the 3<sup>rd</sup> July 2023. The three options for the pavilion refurbishment had been considered and put to Leon Delegate for updating with our suggestions. The revised plans have not yet been received. No further update has been received with regard to the subsidence insurance claim. The company are now waiting for a survey of the existing trees.

The Sports Club have requested an update contract to confirm their responsibilities.

Following a spate of vandalism at various levels we are going to install a new CCTV set-up.

- 11/07/2023 Sand Pit – Children’s Play Area at the Jubilee Rec.**  
Cllr B Jaques explained the many choices available, and it was agreed to order a suitably sized one. The lead time for orders is quite long so it should arrive later in the year and be in place by next Spring.
- 12/07/2023 Hemlock Quotation.**  
The quotation received was considered extremely expensive given that the company would be attending to the problem over a two-year period. The largest area was on a statutory footpath and Cllr L Rolfe felt that this should be dealt with by the County Council who are responsible for footpaths generally. The Parish Clerk is to contact the CCC Footpath Officer and/or our Footpath Co-ordinators, Graham Bruce and Angela Marcham. Smaller areas of hemlock could be dealt with locally or by our ground’s maintenance contactors.
- 13/07/2023 Permissive Footpaths.**  
Cllr B Jaques wanted to thank the local landowners who have allowed permissive paths to connect existing statutory footpaths. An article about footpaths in general, and thanks to the landowners will be in the forthcoming quarterly newsletter.
- 14/07/2023 Playground Repairs and Improvements.**  
The play equipment is inspected every month by our own inspector and annually, as per regulations, by a RoSPA-trained inspector. The last full inspection was in April 2023 when no major problems were reported. We will be asking Frank Haxton for further advice and ideas.
- 15/07/2023 Replacement for the Church Fete.**  
It was agreed that a Village Fete should not be allowed to disappear completely and that the parish council should attempt to put together a group of interested residents to organise an annual fete from 2024. Cllr B Jaques was happy to lead on this and would contact the PCC to verify that nothing else is being organised.
- 16/07/2023 Correspondence & Communications.**  
The Parish Clerk will respond to one problem that has been reported. There has been no response for further information from a resident who had reported that he had been injured on the play equipment at Hall Close.
- 17/07/2023 Items for next agenda.**  
The date for the next council meeting has been changed to 27<sup>th</sup> September.
- 18/07/2023 Bourn PC achievements.**

Closure of meeting – 21:30

*Proposed date for next Parish Council meeting – 27<sup>th</sup> September 2023*