



# Bourn Parish Council

Parish Clerk/Financial Officer – Mrs Emily Pacey

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## MINUTES

15<sup>th</sup> February 2023.

A meeting of Bourn Parish Council was held on 15<sup>th</sup> February 2023 at 19:30pm at The Village Hall, Short Street, Bourn, CB23 2SG.

Present- Cllr D O'Brien (chairman), Cllr L Rolfe (vice chairman), Cllr S Jagers, Cllr B Jaques, Cllr H Heginbotham, Cllr S Jones (via zoom), Cllr G Smith (via zoom) and Cllr T Hawkins (District)

23/02/2023

**01/02/2023 Public Participation.**

No members of the public attended the meeting.

**02/02/2023 Reports from County & District Councillors.**

Cllr T Hawkins reported the following –

- **Housing – Amnesty Campaign:** People who are misusing Council properties are being offered a one-off opportunity to #DoTheRightThing and return their keys without facing criminal proceedings during a month-long crackdown by South Cambridgeshire District Council. The campaign targets people who have provided false information on application forms for housing; those illegally subletting, where the tenant moves out then rents the property to someone else - usually at a higher rent. In addition, Right To Buy fraud is included where people do not meet the criteria to buy their property but make false applications to benefit from a discount as well as tenants who fail to use the property as the only or principal home as well as those who abandon homes without following the proper process.
- **Ukraine – new hosts for guests needed:** Cambridge and South Cambs have between them about 500 hosts for Ukraine guests. With the war in Ukraine continuing, the six-month hosting arrangements have needed to be renewed, though not all hosts are able to do so. Anyone who might be able to provide a spare room for a guest from Ukraine is asked to get in touch with SCDC, or please contact any of us and we'll point you in the right direction.

- **Cost of Living - financial support:** From Council tax support to heat, food and free holiday activities, there is loads of useful information on financial support from a variety of organizations collated by South Cambs District Council, here: <https://www.scambs.gov.uk/cost-of-living-support/>
- **EWR:** The government is still intending to go ahead with this. We expect to hear more about this later in the year.
- **CPCA - Mayoral Precept and Budget:** The Mayoral led Combined Authority agreed at its meeting last month to levy a 'Mayoral Precept' to help subsidise those bus services which were recently threatened with being axed by Stagecoach. The precept will be £12 per year for a band D household. The Combined Authority was able to step in before Christmas to provide a 6-month subsidy for a large number of threatened rural service, but this was from financial reserves, and we always knew that a longer term solution would be required. The effort now needs to go into improving bus ridership so that in the longer-term large subsidies will not be required.

**03/02/2023**    **To receive and approve apologies for absence.**  
Cllr N Stutchbury and Cllr A Emerson sent their apologies.

**04/02/2023**    **To receive declaration of interest.**  
No members declared any interest on this agenda.

**05/02/2023**    **To receive and approve minutes of the previous meeting held on 25<sup>th</sup> January 2023.**  
It was agreed to approve the minutes of the meeting held on the 25<sup>th</sup> of January 2023. Cllr O'Brien proposed, and Cllr H Heginbotham seconded, and all were in favour.

**06/02/2023**    **To approve accounts for payment and Financial Officers Report.**

Payee	Description	Amount £
E Pacey	Payroll February 2023	£983.30
HMRC	Payroll February 2023	£31.09
PWLB	Loan - Pavilion	£1,762.90
Hay+Rice	Website Support	£200.00
Clerk	To purchase a new clerks mobile	£25.00
Cam Valley	Membership renewal	£10.00
Basil Jaques	Tree planting expenses	£21.02
Mission Compleat Ltd	Tree Preservation Documents	28.47
ICO	Data protection renewal fee	£35.00
Opus Energy	Electricity Bill Feb	£78.02

Appended is a budgetary control statement for the Revenue (Precept) Account as at 08/02/2020 showing expenditure of £41,718.72 and income of £36,585.91 compared with budgets, along with a bank reconciliation statement.

It was agreed to approve the financial officers report and to approve the schedule of payments for February. Cllr S Jagers proposed, and Cllr B Jaques seconded, and all were in favour.

**07/02/2023 Planning Applications and Tree Works update.**

23/00197/REM - Land Between Hillcrest and The Fairways Toft Road Bourn - Reserved matters application for the erection of 1 no. self-build dwelling and garage with appearance, landscaping, layout, and scale included following outline planning permission 22/02737/OUT. – Bourn PC would like to clarify the brick wall along the front of the wider site, as on the original plans it showed soft planting.

23/00178/HFUL - Barac 18 Riddy Lane Bourn - Alterations to provide front porch and relocated front door with larger entrance hall and cloakroom. Bourn PC have no comment to this planning application.

**08/02/2023 Waste Bins.**

Cllr B Jaques raised the issue that there is no waste bin outside the Bourn Village shop. Cllr Jaques advised he will speak with the shop owner and report back at the next PC meeting.

**09/02/2023 Western Caxton End – 20mph speed limit / MVAS data.**

Prior to the meeting Cllr Rolfe shared MVAS speeding data from January, the data confirmed that overall, the MVAS'S have been successful. The next step now is to collect the data monthly and then share this with the police, it will also help to plan speed watch sessions that are starting again in the spring.

**10/02/2023 King Charles III Coronation.**

Cllr Jagers advised some residents have enquired if Bourn PC are organising any events for King Charles III Coronation. Cllr Jagers advised she will speak with the Sports Club to see if they have anything planned or if they are planning an event.

On 8<sup>th</sup> May (bank holiday Monday) it is being called as 'The Big Help Out' this has been created to encourage people to try volunteering for themselves and join the work being undertaken to support their local areas. If you have any ideas on how you could support your local area or wish to take part, please contact the clerk.

**11/02/2023 Hay+Rice Increase in Quarterly Support.**

An email was received from Hay + Rice to advise the increase of their charge for their website support. Bourn PC agreed to the increase charge.

**12/02/2023 Curbing of Church Lane.**

Cllr B Jaques raised the issue that part of Church Lane needs curbing. The clerk advised she will contact Highways regarding this.

**13/02/2023 Pavilion Project Update.**

Cllr Jagers advised members of the PC that herself and Cllr L Rolfe met with an architect at the pavilion on the 7<sup>th</sup> of February. He is going to provide various designs / plans that will make better use of the internal space within the pavilion. The clerk advised members Sport England have released a new grant scheme for Parish Councils to refurbish their sports pavilions. Cllr O'Brien advised he met with the insurance company regarding the subsidence at the pavilion and he will update members at the next PC meeting.

**14/02/2023 To Review and Approve Expenditure for the Pavilion Exterior Light (and if applicable CCTV).**

A quotation to instal exterior lighting at the pavilion was provided from AG Electrical. The cost for this is £199.00 + VAT. The quotation was approved, Cllr O'Brien proposed, and Cllr Jagers seconded, and all were in favour.

It was agreed to look at possible CCTV at the Pavilion after the refurbish project is complete.

**15/02/2023 Correspondence and Communications.**

- Frog / Toad migration signs – as road signs are the responsibility of CCC the request will be forwarded on to them.
- Dog behaviour – if you are concerned about a dog's behaviour then please report it to the police. It was agreed to order two dog signs one which states no dogs allowed for the play area and the other states dogs must be always kept on leads for the Jubilee playing field.
- SCDC are planning on planting up to 100 trees at Hall Close.

**16/02/2023 Bourn PC Achievements.**

- An email was received from a resident advising the PC newsletter for February was excellent.

**17/02/2023 Items for Next Agenda.**

- Purchase of another MVAS.
- Feedback on Website / PC magazine.
- Insurance Claim – Sports Pavilion.

Closure of meeting – 21:00     *Proposed date for next PC meeting – 15<sup>th</sup> March 2023.*