



Bourn Parish Council

Parish Clerk/Financial Officer – Mrs Emily Pacey

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MINUTES

19th October 2022.

A meeting of Bourn Parish Council was held on 19th October 2022 at 19:30pm at The Village Hall, Short Street, Bourn, CB23 2SG

Present: Cllr D O'Brien (chairman), Cllr L Rolfe (vice chairman), Cllr N Stutchbury, Cllr H Heginbotham, Cllr B Jaques, Cllr S Jagers, Cllr S Jones (via zoom).

Emily Pacey – Clerk and Financial Officer (via zoom)

03/11/2022

- 01/10/2022** **Public Participation.**
No members of the public attended.
- 02/10/2022** **Reports from County & District Councillors.**
No Country and District Councillors present at the meeting.
- 03/10/2022** **To receive and approve apologies for absence.**
Cllr T Hawkins and Cllr M Howell sent their apologies.
- 04/10/2022** **To receive declaration of interest.**
Cllr D O'Brien – planning application - 22/04386/PRIOR (neighbour)
- 05/10/2022** **To receive and approve minutes of the previous meeting held on 21st September 2022.**
It was agreed to approve the minutes held on the 21st of September 2022.

06/10/2022 To approve accounts for payment.

Payee	Description	Amount £
E Pacey	Payroll October	£926.96
HMRC	Payroll October	£25.43
RPM	Replace 6 half round timber logs on ramp	£816.00
Opus Energy	Electricity bill - October	£60.09
Buchan's	Grass Cutting - Invoice 3088	£779.75
E Pacey	Reimbursement of Microsoft Office	£59.99
SLCC	Membership renewal	£154.00
Gallagher	Insurance renewal 2022-2023	£2,575.49
Clerk	Reimbursement for Stationery Order	£42.99
SWALEC	Pavilion electricity bill	£994.58
	Total	£6,435.28

It was agreed and approved to pay the above schedule of payments.

07/10/2022 Financial Officers Report.

Members of the PC received prior to the meeting a budgetary control statement for the Revenue (Precept) Account as at 13/10/2022 showing expenditure of £28,479.59 and income of £36,434.29 compared with budgets, along with a bank reconciliation statement.

The Financial Officers report was agreed and approved.

08/10/2022 Insurance Renewal 2022-2023.

The quotation from Gallagher insurance for Bourn Parish Council for £2,575.49 was agreed and approved.

09/10/2022 Luton Airport Flight Path.

Bourn PC agreed to sign up to the LADCAN membership.

10/10/2022 20mph Zone – Caxton End.

Members of the PC raised their concerns regarding drivers not observing the 20mph zone at Caxton End. It was agreed to see if an MVAS can be installed on this section and to see if a Speed Watch session could be set up. Cllr Heginbotham advised we haven't got a speed unit at the moment as it had to be taken back to Hinchingbrooke Police Station to be charged. She advised a new unit is on order.

11/10/2022 Grant Funding for Sports Pavilion.

Cllr Jagers advised we are currently looking into possible future grants / funding for the refurbishment of the sports pavilion.

It was agreed for the clerk to investigate the ownership of the tennis courts as this information is needed for the grant application for the new floodlights. It is believed SCDC lease this land to Bourn PC.

12/10/2022 Local Highways Initiative 2023/2024.

It was agreed for Members of the PC to email ideas for the LHI application for 2023/2024 to Cllr O'Brien before November's meeting.

13/10/2022 Planning Applications and Tree Works update.

- 22/1047/TTPO - The Old Vicarage 40 High Street Bourn - To fell sycamore tree. The tree was severely damaged in the spring storms of this year, causing one trunk of a three stemmed sycamore to break off completely causing damage to graves in the adjacent cemetery. The tree shows severe signs of rot including fungal growth which has been evident for many years probably decades. – **No Comment.**
- 22/1106/TTPO - 2 Baldwins Close Bourn Cambridgeshire - T2 Cypress in rear garden Reduce height by 1.8 metres. - **No Comment.**
- 22/1056/TTCA - 9 Baldwins Close Bourn Cambridgeshire - T1 - Beech Tree, Remove. - **No Comment.**
- 22/03561/FUL - Bourn Quarter Bourn Airfield St Neots Road - Erection of 15,056sqm/162,090sqft of commercial floorspace falling within use classes E(g)(ii) Research and Development, E(g)(iii) Industrial processes and B8 Warehouse and Distribution, landscaping, access, and associated infrastructure works at Phase 2 of Bourn Quarter. This application is the subject of an Environmental Impact Assessment. - **No Comment.**
- 22/04386/PRIOR - Golders Farm Fox Road Bourn - Change of use of agricultural building to 1no dwellinghouse (Use Class C3) with partial demolition as required to carry out building operations as reasonable required. – **Bourn PC wish to withhold comment until more information / plans are available for this planning application. The clerk advised she will email the planning department.**
- 22/01933/CONDA - Fairways Toft Road Bourn - Submission of details required by condition 4 (Scheme of Biodiversity Enhancement) of planning permission 22/01933/FUL. - **Bourn PC support this application.**

14/10/2022 Cancellation of Stagecoach Bus Services in Bourn.

Cllr L Rolfe advised tenders that had been received for new bus routes have been provisionally approved. The routes include Citi 4 running along St Neots Road and no 18. Once the tenders have been confirmed the new routes / timetables will be published on the Bourn PC website.

15/10/2022 Footpaths Works Update.

The clerk advised Cambridgeshire County Council have advised the works on Bourn Public Footpath 18 have been raised as an order and are planning for completion before the end of the Financial Year.

Buchan's have advised the works on Bourn Public Footpath 19 & 20 will be completed by the end of October / beginning of November.

16/10/2022 Playground area Work Update.

The clerk advised the works on the cableway ramp and the new cradle swing sets have been completed and are currently seeking quotes for the surfacing repair and re-laying around the Igloo, replacement of the rope and steps on the Rope Bridge

and an inspection and costing to realign and repair the Cyclone Spinner.

17/10/2022 Remembrance Sunday.

Bourn PC agreed to buy a biodegradable / recyclable poppy wreath for Remembrance Sunday.

18/10/2022 East West Rail Update.

Cllr N Stutchbury advised he attended an online meeting regarding the East West Rail. He advised there is no new information on the issues raised on the consultation ie location of the station, or no date given as to when they will complete the consultation response.

19/10/2022 Primary School/Bourn Parish Council Relationship.

To be added to November's agenda.

20/10/2022 Local Policing/Neighbourhood Watch.

Cllr S Jagers advised she attended a meeting with the Neighbourhood Watch Group regarding anti-social behaviour. They advised they are going to write a piece and publish it in their newsletter. A meeting with a PCSO is also trying to be set up.

Earlier this month parish councils were presented with an update from Chief Inspector Paul Rogerson which Cllr S Jagers attended. In the briefing he described the local priorities for policing are anti-social behaviour, speeding and standards of driving and rural crime. More broadly he stated that the emerging risks for South Cambridgeshire he is most concerned about are child exploitation, specifically that involving 'County Lines', and rural business and commercial crime. Further information will be published in Bourn PC magazine at the end of October.

21/10/2022 Correspondence & Communications.

- Road closure – Caxton End, 09/12/2022

22/10/2022 Items for next agenda.

- LHI 2023/2024.
- Budget 2023/2024.
- Primary School/Bourn Parish Council Relationship.

23/10/2022 Bourn PC achievements.

None this month.

Closure of meeting – 21:30 *Proposed date for next PC meeting – 16th November 2022.*