



Bourn Parish Council

Parish Clerk/Financial Officer – Mrs Emily Pacey

Telephone – 07701339765 / Email parish.clerk@bourn.org.uk

MINUTES

15th June 2022

A meeting of Bourn Parish Council was held on 15th June 2022 at 19:30pm at The Village Hall, Short Street, Bourn, CB23 2SG

Present: Cllr D O'Brien (chairman), Cllr L Rolfe (vice chair), Cllr S Jagers, Cllr N Stutchbury, District Councillor T Hawkins, County Councillor M Howell, and one member of the public.

As the parish clerk, Emily Pacey, was unavailable, Cllr Rolfe acted as minutes secretary.

01/06/2022 Public Participation.

- One member of the public attended as an interested party to becoming a parish councillor.

02/06/2022 Reports from District & County Councillors.

- Cllr Hawkins spoke on the revised flight plans for Luton Airport which is subject to review. There will be a public meeting at Little Gransden on 5th July.
- Grants are still available for new community projects within parishes with Care Network being involved with the setting-up and administration.
- The planning department, jointly with Cambridge City, and the relevant teams therein are being revised and amended with now only two teams of planners. The aim is to clear the backlog of applications resulting from Covid-19 rules. Cllr Hawkins was asked whether it might be possible that, when applications were sent out to parishes, there could be more explanation of some parts and more emphasis given to the more important sections as many councillors are not trained to look at, and understand, the finer or specific details.
- There was a reminder that there was a further A428 Forum covering Bourn on 6th July which would be open to the public.
- Cllr Howell followed up on the complaints about the condition of road surfaces and footpaths with information from County Highways as to when resurfacing might be possible. Meanwhile the Dragon Patcher had been working along Broadway filling potholes.
- The request for more information about flooding hot-spots within the parish continues and an explanation of the current flooding problem within Caxton village where their parish council, whilst looking for answers, do not want to simply send the problem further downstream causing more problems within

Bourn. The problem with excess water coming down Alms Hill and diverting into the drive to Bourn Barn Cottages was highlighted as one problem which could be easily fixed.

03/06/2022 To receive and approve apologies for absence.

Cllr S Jones, Cllr B Jaques and Cllr H Heginbotham sent their apologies.

03-1/06/2022 Co-option of new Parish Councillor

Gerhard Smith, having expressed an interest in becoming a parish councillor was invited to introduce himself. Following an explanation of his interests as to how the parish could progress and things he would like to see happening to improve the village it was unanimously agreed that he should be co-opted onto the council. Having signed a Declaration of Acceptance of Office he was invited to take part in the proceedings. As the rest of the meeting continued the chairman explained each section of the agenda for his benefit and suggested he read through previous minutes to get a better understanding of what has happened in the past.

04/06/2022 To receive declaration of interest.

No members of the PC declared any interest on this agenda.

The meeting was suspended at 8.20pm following the late arrival of representatives of Greater Cambridgeshire Partnership to give an update on the Cambourne to Cambridge Public Transport Project.

The GCP representatives handed out new brochures for consideration, explained many of the new and revised plans, and answered any number of questions from councillors. See also item 11.

The meeting reconvened at 8.45pm and continued with the agenda

05/06/2022 To receive and approve minutes of the previous meeting held on 18th May 2022.

All were in favour, and it was **RESOLVED** to approve the minutes of the meeting held on the 18th May 2022.

There were no matters arising.

06/06/2022 To approve accounts for payment.

Payee	Description	Amount £
E Pacey	Payroll June	£913.19
HMRC	Tax & NI - June payroll	£39.20
South Cambs DC	Uncontested Elections 2022	£135.00
Alan Ward	Flowers for War Memorial	£24.00
O2	Clerk Mobile - May	£10.49
Canalbs Ltd	Internal Audit	£152.76
S.P Landscape	Tree works - Jubilee Playing Field	£780.00
NC Plumbing	Outside Tap - Sports Pavilion	£78.00
NC Plumbing	Removal of toilet and replace pan connector - Sports Pavilion	£157.16
Hattie Cook	Climate Survey	£99.00
RPM	Resurfacing under double rotating swing - Jubilee play area	£1,776.00
Lord Conrad's Brewery	Refreshments - Queens Jubilee	£408.00
Buchans	Grass Cutting - invoice 2934	£1,150.87
	Total	£5,723.67

All were in favour, and it was **RESOLVED** to approve the schedule of payments for June 2022.

07/06/2022 Financial Officer's Report.

The report and accounts, having been previously forwarded by the Finance Officer were unanimously accepted.

08/06/2022 Planning Applications and Tree Works update.

- **20/02568/COND4: Former Gestamp Factory, Bourn Airfield, St Neots Road** – Submission of details required by condition 4 (Urban Design) of planning permission 20/02568/FUL.
- **20/02568/COND31: Former Gestamp Factory, Bourn Airfield, St Neots Road** - Submission of details required by condition 31 (Fire Hydrants) of planning permission 20/02568/FUL.
- **22/01933/FUL: Fairways, Toft Road** – Changes to the external appearance of the existing building, including replacement cladding and roof tiles, changes to fenestration, construction of lead-faced dormer windows, erection of 2no balconies, erection of 2no porches and erection of 1.8m brick wall to south east boundary.

Whilst the first two applications were just for notification and, as such, accepted by councillors as not requiring any comments, the recommendation for the third, Fairways, was unanimous to support the application.

- 09/06/2022 Sports Pavilion update.**
- Cllr Jagers explained the report and recommendations from the Working Group which had previously been sent to all councillors.
 - The proposals were discussed and generally accepted. It was agreed that the final recommendation of a 5–10-year improvement plan should be reduce to 3-5 years to avoid the possibility of the project being continually postponed.
 - The PC takes over full administration/management of the Pavilion from 2025 (when the current agreement ends)
 - The PC re-drafts the current agreement with the Sports Club (with their agreement) to clarify the responsibilities of the PC and the Sports Club to 2025
 - The PC redecorate/refurbish the Pavilion over the next year as part of a longer-term plan to make it suitable for wider use.
 - The Working Party will convene again before the next council meeting to progress the plans.
- 10/06/2022 Bourn Parish Boundary.**
The original suggestion for this realignment between Bourn and Longstowe came from Longstowe Parish Council who have now considered that the amount of work involved may not now be worthwhile and have withdrawn their suggestion at present.
- 11/06/2022 Cambourne to Cambridge update.**
This was covered by the representatives of Greater Cambridge Partnership during their presentation.
- 12/06/2022 Wildflower Seeds update.**
In the absence of Cllr Heginbotham this is carried forward to next month’s agenda.
- 13/06/2022 Broadway Playing Field Rename.**
In the absence of Cllr Heginbotham this is carried forward to next month’s agenda.
- 14/06/2022 Update on LHI work on speed cushions on Alms Hill and 20mph plans for High Street and Caxton End.**
Cllr O’Brien announced that notification has been received from County Highways that works on both these projects have now been planned to be done during week-commencing 18th July. Markings are already visible along each road showing where relevant signage is to be placed.
- 15/06/2022 Local Highways Initiative 2023/2024.**
Carried forward to July agenda.
- 16/06/2022 Review of Heavy Goods Vehicles.**
Cllr O’Brien commented on the fact that Hilton village is about to get a 24/7 ban on Heavy Goods Vehicles going through the village instead of a previous overnight ban. Carried forward to July agenda.
- 17/06/2022 Widen Footpath on Broadway.**
The footpath along Broadway is due to be subject to an S106 order involving the development of Bourn Airfield. At the same time, it would be good to widen the footpath further into the village down Alms Hill. It was said that the biggest problem on that section was the overhanging trees, etc. It has not been possible to resolve

this in the past as the embankment was a protected verge. However, County Council have now rescinded the protection and we are now able to deal with the problem. It was suggested that we ask our contractors, Buchan's, if they can cut back the trees and shrubs/bushes to make it easier to walk the footpath as part of their general cutting/tidying of the verge.

- 18/06/2022** **Bourn Queen's Platinum Jubilee Festival Review.**
It is estimated that the festival raised around £2500. Once finalised this is due to be split between various organisations within the parish. The proposed donation for entertainment is held over until next month's agenda to verify a previous amount that had been allocated by the council. There was unanimous agreement that the donation/grant for refreshments should be made.
- 19/06/2022** **A428 Development Cluster Forums 6th July 2022.**
Cllr O'Brien said that he would be attending on behalf of the council but that it was open to any interested parties, not just councillors, who wanted to know how and when thing might happen with Bourn Airfield.
- 20/06/2022** **County Broadband's completion of repair work to verges on Church Street.**
County Broadband's contractors had agreed our complaints and appear to have done a good job of reinstating the grass verges along Church Street. It is hoped that they have reseeded the area and that it will soon be back to its original condition. We were reminded that County Broadband had offered some grants being made available and that we had not yet taken them up on this.
- 21/06/2022** **Road repair schedules for Bourn by County Highways.**
County Highways have explained that many roads across the county need repair, many far worse than in Bourn. There is currently provision for potholes to be dealt with on an ad hoc basis and that Broadway could be due to be completely resurfaced but that it was unlikely before 2025/2026.
- 22/06/2022** **Cambridgeshire Transport Strategy Stakeholder Engagement Survey.**
The survey is still available to be completed but it was pointed out that there was very little option for constructive comments.
- 23/06/2022** **CAPALC Councillor Training sessions in July.**
The clerk has advised that CAPALC are organising several training sessions for councillors on a variety of subjects, including basic training. It is recommended that all councillors should take advantage of these courses and that refresher courses are also a good idea as so many things have changed, especially over the past years of Covid-19. Much of the training is now online. We do have a budget set for training.
- 24/06/2022** **Correspondence & Communications.**
One complaint about the inaccessibility of the raised footpath beyond the ford at Caxton End was received via County Highways and our contractors have been asked to resolve the problem on their next visit.
- 23/04/2022** **Items for next agenda.**

- Various items carried forward from this month as recorded above.

24/04/2022 Bourn PC achievements.

The outstanding success of the Platinum Jubilee festival.

Closure of meeting – 21:50

Proposed date for next Parish Council meeting – 20th July 2022.