



Bourn Parish Council

Parish Clerk/Financial Officer – Mrs Emily Pacey

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MINUTES

26th January 2022

A meeting of Bourn Parish Council was held on 26th January 2022 at 19:30pm at The Village Hall, Short Street, Bourn, CB23 2SG

Present – Cllr D O’Brien (chairman), Cllr L Rolfe (vice chairman), Cllr S Jagers, Cllr B Jaques, Cllr N Stutchbury, Cllr Heginbotham, Cllr S Jones (via zoom), Cllr M Howell (County), Cllr T Hawkins (District.)

Emily Pacey – Clerk and Financial Officer for Bourn PC

06/02/2022

01/01/2022 Public Participation.

No Members of the public attended the meeting.

02/01/2022 Reports from County & District Councillors.

- Business grants are still available for those whose business have suffered from Covid 19. These grants are available from South Cambs.
- Water Resources Informal Consultation - On 17 January 2022, WRE launched an informal consultation on its Water Resources Management Plan (WRMP). It is setting out the options being considered to help meet the long-term demand for water in our region up to 2050. Read the press release at <https://wre.org.uk/wre-launches-consultation-on-emerging-water-resources-plan-for-eastern-england/>. You will find the proposals on the consultation page at <https://wre.org.uk/projects/the-regional-plan/>. The consultation closes on 28th February 2022.
- Mental Health hubs will be available online for more information please visit Cambridgeshire County Council Website.

03/01/2022 To receive and approve apologies for absence.
No apologies were received.

04/01/2022 To receive declaration of interest.
No declaration of interest on this agenda.

05/01/2022 To receive and approve minutes of the previous meeting held on 8th December 2021.
It was agreed and approved the minutes of the meeting held on the 8th December 2021. (Cllr O'Brien proposed and Cllr S Jagers seconded)

06/01/2022 To approve accounts for payment.

| Payee | Description | Amount £ |
|-----------------------|--|-----------|
| Opus Energy | Electric bill - Nov – Dec | £83.30 |
| F Haxton | Reimbursement for materials for works completed at the pavilion. | £10.18 |
| O2 | Mobile – November | £9.73 |
| PWF | Repair and paint wall @ Pavilion | £285.00 |
| Cambourne PC | Installation of gateways | £441.50 |
| Opus Energy | Electric bill - Dec – Jan | £94.82 |
| Bourn Coffee Morning | Grant | £250.00 |
| N Stutchbury | Expenses for village phone box | £34.24 |
| O2 | Mobile – December | £9.73 |
| Swalec | Electric bill – Pavilion | £119.42 |
| Pennon Water Services | Water bill – Pavilion | £182.02 |
| A Ward | Expenses for war memorial flowers | £20.00 |
| E Pacey | Payroll Dec | £837.62 |
| HMRC | Tax & NI - Dec payroll | £20.19 |
| E Pacey | Payroll Jan | £897.98 |
| HMRC | Tax & NI - Jan payroll | £37.88 |
| o2 | Clerk mobile | £9.73 |
| | | |
| | Total | £3,343.34 |

It was agreed and approved for the schedule of payments to be paid.
(Cllr N Stutchbury proposed, and Cllr Rolfe seconded)

07/01/2022 Financial Officers Report.

Members had before them a budgetary control statement for the Revenue (Precept) Account as at 21/01/2022 showing expenditure of £42,909.44 and income of £37,253.82 compared with budgets, along with a bank reconciliation statement.

Any expenditure that is over the income will be covered by the PC's reserves.

It has been agreed for the Clerk to set up a separate meeting with members of the council to go through the financial statements which includes surplus, budget, income (inc precept) and expenditure.

It was **RESOLVED** that the Financial Officers report was approved, and **ALL** were in favour.

08/01/2022 Planning Application and Tree Works update.

21/04665/HFUL - 1 Kingfisher Close Bourn CB23 2TJ – Application withdrawn

22/00097/S19LB - 161 Caxton End Bourn Cambridge Cambridgeshire - S19 variation of condition 2 (Approved plans) of listed building consent 21/00233/LBC (Installation of two freestanding steel 'goal-post' structures within the 19th century extension linking the original building and most recent extension, rebuilding, capping and reducing height of existing chimney stack, replacement of existing concrete pantiles to the roof of the modern extension, retention of works to the modern extension, including: removal of chimney stack; replacement of single glazed windows and doors with new timber, double-glazed windows and doors (painted to match existing windows)) for a change from clay pantiles to natural slate. – No comment.

22/00027/FUL – Land adj 133 Caxton End, Bourn – Conversion of agricultural building to 1no 3 bed two storey dwelling. – No comment.

09/01/2022 Installation of Light -Village Hall.

It was agreed and approved to buy and install a motion- activated light for the wall of the village hall above the defibrillator. (Cllr N Stutchbury proposed, and Cllr L Rolfe seconded)

10/01/2022 Community-led Plan Toolkit.

This will be added to February's agenda.

11/01/2022 Welcome Pack.

Cllr Jaques advised it would be a good idea if Bourn PC were to put together a welcome pack for new residents moving into the village. This could include a parish map, church magazine, history about Bourn and any information about clubs etc. The clerk advised she will email the electoral role to see if there is a report each month of who is moving in and out of the village.

12/01/2022 Trees (report only).

Cllr Jaques advised 6 rowan trees have been planted on Gilles Hill. He raised his concerns regarding the cherry tree in Hall Close, it was agreed for the tree inspector to have a look into this.

13/01/2022 Queens Platinum Celebration.

It has been agreed for a separate committee group which would include the church to be set up so plans can be decided for the Queens platinum celebration.

14/01/2022 No Idling Signs Around The Village.

An email had been received asking if the parish council would install no idling signs

near the village shop, school and the sports pavilion. The parish council have been monitoring this for 6 months and there is very little evidence that suggest this is an issue, it was decided not to install these signs. However, the PC will continue to monitor the situation and a review will take place if it becomes an issue.

15/01/2022 The Pavilion Project Survey.

It has been agreed to delay the pavilion project survey until after the meeting with Cllr Jagers, Cllr O'Brien, and the chairman of the sports club.

16/01/2022 PC Sports Club Agreement.

It has been agreed to delay the review the PC Sports Club agreement until after the meeting with Cllr Jagers, Cllr O'Brien, and the chairman of the sports club.

17/01/2022 Woodland Trust Tree inspection at 2x Caxton End sites.

Cllr Jagers advised herself and Cllr Jaques are meeting on 5th February and a report of the woodland trust tree inspection will be ready for February's meeting.

18/01/2022 Jubilee playing Field Jet Washing.

The PC agreed for the works of the jet washing at the Jubilee playing field. These works will be completed in the spring. The PC agreed for the works of relaying the safety surface under the igloo climber at the Jubilee Playground.

19/01/2022 Bourn Village Festival.

Cllr Jaques proposed that Bourn PC should organise a village festival in the summer which could be held at the sports pavilion. It was agreed for a working group to be set up to help organise a village festival to commemorate the Queens Platinum celebration.

20/01/2022 Correspondence & Communication.

- Installation of electric cables will be installed in early May at Caxton Road.
- Parish newsletter will be published early February.
- Climate Change survey will be published early February.

21/01/2022 Items for next agenda.

- Local Highways Initiative 2022 – 2023.

22/01/2022 Bourn PC achievements.

- Clearing and jetting out gullies in Bourn village.

Closure of meeting – 21:30

Proposed date for next Parish Council meetings – 16th February 2022