



Bourn Parish Council

Parish Clerk/Financial Officer – Mrs Emily Pacey

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Minutes

16th February 2022

A meeting of Bourn Parish Council was held on 16th February 2022 at 19:30pm at The Village Hall, Short Street, Bourn, CB23 2SG

Present – Cllr D O’Brien (chairman), Cllr L Rolfe (vice chairman), Cllr B Jaques, Cllr S Jagers, Cllr H Heginbotham, Cllr M Howell (County).

Clerk and Financial Officer – Emily Pacey

21/02/2022

01/02/2022 Public Participation.

No members of the public joined in the meeting.

02/02/2022 Reports from County & District Councillors.

- Cambridgeshire County Council have earmarked 3.6 million pounds to help struggling families during the pandemic, £15.00 per week of supermarket vouchers will be available for eligible children for each holiday and half term. For more information, please contact Cambridgeshire County Council.
- Vulnerable families in Cambridgeshire will be supported with over 1.5 million pounds as part of the governments levelling up programme.

03/02/2022 To receive and approve apologies for absence.

Cllr S Jones and N Stutchbury sent their apologies.

04/02/2022 To receive declaration of interest.

No members declared any interest on this agenda.

05/02/2022 To receive and approve minutes of the previous meeting held on 26th January 2022

It was agreed to approve the minutes of the meeting held on the 26th of January 2022.

06/02/2022 To approve accounts for payment.

Payee	Description	Amount £
E Pacey	Payroll Jan	£897.98
HMRC	Tax & NI - Jan payroll	£37.88
Hay + Rice	Website support	£140.00
E Pacey	Conference Microphone	£69.99
ICO	Data protection renewal fee	£40.00
Opus Energy	Electricity bill - 28/12/2021 - 27/01/2022	£93.05
B Jaques	Expenses for tree ties	£5.00
Viking	Stationery	£48.30
UK Debt Management Office	Loan repayment 01/03/2022	£1,762.90
Merrybourn	Grant application	£240.00
	Total	£3,335.10

It was agreed and approved for the schedule of payments to be paid.

07/02/2022 Financial Officers Report.

Members had before them a budgetary control statement for the Revenue (Precept) Account as at 14/02/2022 showing expenditure of £46,244.54 and income of £37,253.82 compared with budgets, along with a bank reconciliation statement.

It has been agreed for a meeting to be held on the 16th of March at 7.00pm at the Village Hall for members of the PC to discuss the financial report.

08/02/2022 Planning Application and Tree Works update.

- Cllr Jaques advised he had received an email from Hilary Gretton (Tree Officer) advising the cherry tree just North of the brook is dead. There are lots of rot at the base and she can't advise what has killed it just that cherry trees only live for about 20 to 40 years. However, the other trees still look healthy.
- The dead willow tree in the Jubilee Recreation carpark is losing bark and is rotting. It has been agreed for this to be removed.
- A complaint had been received from a resident regarding a dead elm on the corner of Riddy Lane and Church Street. Cambridgeshire County Council have agreed they will remove this and will supply the PC with two replacement trees. The PC agreed the replacement trees would be cherry trees and they would be planted in the orchard.

- 09/02/2022 East West Rail.**
The East West Rail Local Representatives Group meeting for Bourn PC area is being held on 24th of February and Cllr N Stutchbury will be attending. A full update on this meeting will be given at March's PC meeting.
- 10/02/2022 Village Festival / Queens Platinum Celebration Update.**
Cllr Jaques advised a committee group has been set up for the Queens Jubilee celebration and they had their first meeting on 9th February. It has been agreed to name this festival Bourn Platinum Jubilee Festival. The festival will be held on 4th June at the Sports Pavilion. There will be a raffle, stalls, sports games and much more. He also advised the committee are looking into planting an Oak Tree at the Jubilee playing field to mark this special occasion.
- 11/02/2022 Road Plainings for FP Entrances.**
Cllr Jaques advised he will obtain three quotes for the plaining of the footpath entrances.
- 12/02/2022 Bourn Sports Club – update on Pavilion and future plan.**
Cllr Jagers advised herself and Cllr O'Brien had a meeting with Matt Gregory the chairman of the Sports Club. She advised before the PC update / amend the agreement with the sports club the PC need to consider the following
- Should the PC continue with the current arrangement?
 - Should the PC amend the current agreement now or when it expires in 2025?
 - Should the sports club meet all/additional expenses relating to the building?
 - Should the PC terminate the agreement in 2025 and run the Pavilion itself? For example, renting out the facilities to the SC and other groups?
- It was agreed before a decision is made regarding the Sport Club agreement the clerk will seek advice from CAPALC, SLCC and other Parish Councils.
- 13/02/2022 Community-led Plan Toolkit.**
This has been deferred to another meeting.
- 14/02/2022 Local Highways Initiative 2022-2023**
Cllr O'Brien advised that he had a meeting regarding Bourn PC application for the Local Highways Initiative 2022-2023. He advised we will know if the application has been successful by the end of April.
- 15/02/2022 Buchan's Landscapes – increase in costs for works completed.**
Due to an increase of fuel costs, general inflation and labour costs Buchan's Landscape has requested for a 3% price increase for the works that are completed for Bourn PC. Members of the council agreed for a 4% price increase to Buchan's due to extra cuts and workload the PC have requested.

- 16/02/2022 Quote for resurfacing area under Igloo equipment and rotation swing – Jubilee Playground.**
The clerk advised she had received a quotation from Reids Playground Maintenance Ltd for resurfacing the area under the igloo and rotation swing play equipment at the Jubilee Play area. The cost for these works is £6,010.00 plus VAT. The PC agreed for these works to be completed. Cllr Jaques advised he will contact Frank Haxton for his advice on quotation before the PC conduct the work.
- 17/02/2022 Woodland Trust Tree Report.**
Cllr S Jagers advised MaClean’s trees are looking fine and there are no issues.
- 18/02/2022 A428 Cluster Forum.**
Two new Community Forums will be held for the first time on the evening of 9th March 2022. Cambourne’s meeting will be held at 6.00pm and Bourn Airfield’s meeting will be held at 7.00pm. Cllr O Brien will be attending this meeting.
- 19/02/2022 Correspondence & Communication.**
- A grant application for Merrybourn was received, it was agreed to award £240.00 that had been requested. This will be paid in April 2022.
 - A thank you email to Bourn PC had been received from a resident regarding their hard work for successfully reducing the speed limit on Caxton End to 20mph.
- 20/02/2022 Items for next agenda.**
- Sports Club agreement.
- 21/02/2022 Bourn PC achievements.**
- 6 trees planted on Gills Hill.
 - A committee group has been created for the Queens Platinum Celebration.

Closure of meeting – 21:15

Proposed date for next Parish Council meetings – 16th March 2022