

- 03/12/2021** **To receive and approve apologies for absence.**
 Cllr Jones (out of parish), Cnty Cllr Howell (other commitments), Parish Clerk Emily Pacey (isolating for Covid-19). In the absence of the clerk, Cllr Rolfe took the minutes of the meeting.
- 04/12/2021** **To receive declaration of interest.**
 Cllr Rolfe declared an interest in item 20, small grant application, as member and treasurer of the group.
- 05/12/2021** **To receive and approve minutes of the previous meeting held on 20th October 2021.**
 RESOLVED that the minutes of the meeting on 20 October 2021 be approved and signed by the Chairman. Proposed DOB, Seconded BJ.
- 06/12/2021** **To approve accounts for payment.** All payments were accepted and agreed for payment. Proposed DOB, Seconded SJA. Thanks and congratulations were expressed to the Clerk at this point for the clarity of the paperwork.
- 07/12/2021** **Financial Officers Report.**
 None, due to absence.
- 08/12/2021** **Planning Application and Tree Works update.**
21/04665/HFUL – 1 Kingfisher Close Bourn CB23 2TJ – First floor extension to the existing house, convert existing garage into a home office and associated alterations.
 - Following on from previous similar applications the council were, once again, disappointed that smaller dwellings were being lost to residents. It was voted to reject the application for that reason. Proposed SJS, Seconded HH.
21/04622/ADV – Bourn Airfield – Installation of 1 non-illuminated advertising sign to promote forthcoming commercial development - As the signage appears to be sited outside the parish, even though it affects the development with our boundary, it was proposed that no comment need be made. Proposed NS, Seconded DOB.
21/04695/FUL – Wysing Arts Centre – relocate entrances to reception building with associated changes to landscaping, installation of air source heat pumps, installation of solar panels to roof of one building, additional doors added to studio building and replacement of corrugated metal corridor between reception and the gallery with a glazed ink. - Fully in agreement with the aims of the Arts Centre it was agreed to support this application. Proposed BJ, Seconded LR.
- 09/12/2021** **Budget 2022-2023.**
 Considerable discussion about the budget but it will be finalised at the January council meeting. The clerk is asked to check on the UKPower Networks certificate with regard to electricity usage on the SCDC lampposts which the parish pays for as this should have been revised following the installation of new low-energy lamps earlier in the year. The full budget will be discussed next week by the Chairman and Clerk ready for January's meeting.

- 10/12/2021 Update on White gates and dragon's teeth installation.**
These have now been installed on Fox Road and Gills Hill, completing this part of our traffic-calming project.
- 11/12/2021 Update on Footpaths.**
No update – carried forward.
- 12/12/2021 Climate Change Working Group Update.**
The working group has been canvassing views from across the parish. In order to make full use of this information they have asked for a payment to cover costs. The council approved a payment of £99. Proposed SJA, Seconded NS.
- 13/12/2021 Bourn Flood Group update.**
Phil Armitage from the group is currently drafting an action plan to lodge with the parish and SCDC, as they are responsible for keeping Bourn Brook running freely. The clerk is asked to check on the efficiency of the balancing lakes in Cambourne as these can greatly affect the flow of water in the brook.
- 14/12/2021 Hall Close Play area.**
It was discussed as to whether it would be possible to enclose this area with fencing in light of several complaints about dog fouling around the play equipment. Although the equipment belongs to the parish and we keep the grass cut and the undergrowth and edges clear, this is done on an informal agreement with SCDC who are the landowners. We have not, in past years, agreed to officially lease the land unless alternative provisions are made with regard to the safety of the ditch which runs through the centre. SCDC have agreed to maintain the ditch, at least twice-yearly. Cllr Rolfe will contact SCDC surveyors with regard to this and report later.
- 15/12/2021 Play area and Footpaths expenditure.**
This is being included in the budget decisions.
- 16/12/2021 Greater Cambridge Local Plan.**
The emerging local plan was discussed at length, in particular with regard to the apparent inclusion of almost 2000 new houses in Cambourne with actually specifying whereabouts in the town they are intending to build them. The original call for sites by SCDC produced many areas very close to our parish. It was agreed that we should contest the local plan until further clarification is provided.
- 17/12/2021 Pavilion upgrade.**
Following the decision at a previous meeting to review the use of the building, it has been surveyed which produced a subsidence problem at one end. This appears to have been caused by a willow tree on the bank of the brook directly behind the building. Cllr Jaques will check on the tree as to whether it should be removed. From earlier plans there had been the intention to add a full-size sports hall but that this had never materialised. However the other parts of the building did not seem to have been redesigned leaving an apparent rabbit-warren of small rooms, many of which were virtually never used. The building has been underused for some time

and it was recommended that there should be a general survey of all local residents on the future use of the building. It was felt that there were many other uses to which it could be put. It was agreed that any major work to the building would require outside funding but many organisations offer grants for such work, all of which will have to be investigated.

- 18/12/2021** **Rowan trees on Gills Hill-planting / Cherry trees Caxton End.**
The six rowan trees donated from SCDC are to be planted on Gills Hill outside the three properties on the Fairway Close development. Cllr Jaques has agreed this with the relevant residents. The cherry trees planted near the Caxton End ford appear to have died. Cllr Jaques has been offered a Bramley apple seedling to replace them. There is also an offer of six other trees which it was agreed could be planted in two of the corners of the Broadway play area.
- 19/12/2021** **Kissing gates update.**
Nothing further to report at present. The costs appear to be prohibitive.
- 20/12/2021** **Small Grant Application – Bourn Tuesday Morning Coffee Club.**
The request for help funding Christmas Dinner for some of the village's elderly residents was, as in previous years, approved. Proposed DOB, Seconded BJ.
- 21/12/2021** **Update on A428 development cluster and Community forums.**
Following a meeting with SCDC and Cambourne representatives and other interested parties to discuss the possibility of this taking place we are putting our suggestions to SCDC. We are still not minded accepting SCDC's decision with regards to their insistence of how such meetings should be formulated. This will be an ongoing subject.
- 22/12/2021** **Local Highways Initiative 2021-2022.**
Chairman update information on the current LHI application. The speed humps on Alms Hill are progressing and CCC Highways have added an offer to include a 20mph zone from Caxton Road/Alms Hill junction to Gills Hill through the village. At the request of some residents they were asked whether they could include Caxton End in the same zone and, after deliberation, it has been agreed to make the entire length of that road part of the zone, from the junction with Caxton Road all the way into the village. There would be an additional cost to the parish of £3000. This was duly accepted and agreed. Proposed DOB, Seconded HH.
- 23/12/2021** **Clothing Recycling – Pavilion.**
A request for a recycling company to site a collection point on the Jubilee car park was considered and rejected. The clerk was asked to advise the company accordingly. It was pointed out that some of the local charity shops might be interested in setting up a collection at regular intervals.
- 24/12/2021** **Items for next agenda.**
Suggested – Council Budget, A428 Forum, Pavilion review, Covid-19

25/12/2021 Bourn PC achievements.

The agreement to impose a 20mph zone throughout the village and the installation of the white gates and the replacement, and additional, bollards at the War Memorial.

Closure of meeting – 22:00

Proposed date for next Parish Council meetings – 26th January 2022