

Bourn Parish Council

Prepared by: M Hutton/Clerk
Name and Role (Clerk/RFO etc)

Date: 29/01/2021

Approved by: M Hutton/RFO
Name and Role (RFO/Chair of Finance etc)

Date: 29/01/2021

Bank Reconciliation at 31/01/2021

Cash in Hand 01/04/2020		54,319.80
ADD		
Receipts 01/04/2020 - 31/01/2021		47,866.84
		102,186.64
SUBTRACT		
Payments 01/04/2020 - 31/01/2021		28,204.04
Cash in Hand 31/01/2021		73,982.60
(per Cash Book)		
Cash in hand per Bank Statements		
Petty Cash	31/01/2021	0.00
Nationwide B/Soc	31/01/2021	27,640.32
Lloyds Bank	31/01/2021	46,342.28
		73,982.60
Less unrepresented payments		0.00
		73,982.60
Plus unrepresented receipts		0.00
Adjusted Bank Balance		73,982.60

A = B Checks out OK

Payments February 2021

Date	Description	Supplier	Net	VAT	Total
08/02/2021	Tax & NI for Clerk's salary	HMRC	37.62	0.00	37.62
12/02/2021	Electricity standing charge	Opus Energy	9.69	0.48	10.17
26/02/2021	Clerk's salary	Michele Hutton	659.12	0.00	659.12
08/02/2021	Membership	Cam Valley Forum	10.00	0.00	10.00
		Total	716.43	0.48	716.91