

# BOURN PARISH COUNCIL



I hereby give notice that the meeting of Bourn Parish Council will be held on  
Wednesday 16 September 2020 at 7:30 pm remotely online by Zoom

The Public and Press are cordially invited to be present  
Please use Meeting ID: 91438443219 & password: 152398 or email/telephone your question(s)  
to the Clerk - [parish.clerk@bourn.org.uk](mailto:parish.clerk@bourn.org.uk) or 07701339765 by Monday 14<sup>th</sup> September 2020

**All members of the Council are hereby summoned to attend for the purpose of considering  
and resolving upon the business to be transacted at the Meeting as set out hereunder**

Michele Hutton, Parish Clerk  
Bourn Parish Council tel: 07701 339765

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## AGENDA

### **Comments and observations from members of the public**

A maximum of 15 minutes is allocated for this with no more than three minutes per person at the Chairman's discretion  
Councillors should not respond on items on the agenda but consider the views put forward when appropriate  
Members of the public are reminded that once the meeting is in session there is no further opportunity to speak

### **Reports from County and District Councillors**

In order to comply with our Standing Orders on time-keeping please keep these brief or in printed form

#### **1. Apologies and reasons for absence**

- 1.1 - Resignation of Neil Blair as Chairman
- 1.2 - Election of new Chairman of the Parish Council
- 1.3 - Co-option of prospective new councillor

#### **2. Member's declarations of pecuniary interest, dispensations held, and requests for same for agenda items**

#### **3. Approval of the minutes of the last meeting on 15<sup>th</sup> July 2020**

Please refer to the draft minutes on the Parish website - [www.bourn.org.uk](http://www.bourn.org.uk)>parish council>documentation

#### **4. Matters arising from the last meeting or a previous meeting including items deferred**

- 4.1 - (4.3, 4.6 & 6.8) Cycle Path
- 4.2 - (4.4, 4.7 & 6.9) Streetlighting proposed consultation – deferred from previous meeting
- 4.3 - (4.6, 6.6) Sports Club request for various taps, water fountain and urinal water leakages to be repaired/improved
- 4.4 - (4.7, 7.3) Is Bourn PC going to declare a climate emergency in line with the Government, SCDC, CCC and other PCs.
- 4.5 - (4.9, 7.5) Request from Terry Jones to reinstate the BMX Trail, carrying out the work himself. a plan has been submitted
- 4.6 - (6.2) Councillors Roles & Responsibilities & Terms of Reference for Working Groups & Committees (NB)
- 4.7 - (6.4) Camcycle proposal – Spaces to Breathe (DOB)
- 4.8 - (6.6) Notice Board at Jubilee Rec Area to be removed (NB)
- 4.9 - (6.7) Meter box door at Sports Pavilion broken (MH)
- 4.10 - (6.8) Alarm maintenance at Sports Club, 2 broken emergency lights (MH)
- 4.11 - (6.10) Bourn History Project (LR)
- 4.12 - (6.12) Magpas Air Ambulance request for a grant
- 4.13 - (6.15) Refurbishment and additional Dog faeces bins (BJ)

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Note: Late-arriving planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making recommendations to the District Council. For more information please see the current planning application consultations on <http://plan.scams.gov.uk/swiftlg/apas/run/wchvarylogin.display>

5. **Reports on the progress of ongoing projects/issues**
  - 5.1 Parish Council website (SJA,LR,NS)
  
6. **Members requested subjects for discussion**
  - 6.1 County Broadband Project (BJ)
  - 6.2 Sports Club rolling lease to be extended for another 5 years (SJA)
  - 6.3 Public Works Loan Board – to repay or not? (BJ)
  - 6.4 Village traffic survey and improvements (SJA)
  - 6.5 Tree Charter Branch membership (SJA)
  - 6.6 Skateboard repairs (NB)
  - 6.7 Road narrowing on Broadway (DOB)
  - 6.8 Tree Offer (BJ)
  - 6.9 Airfield Sunday Market
  - 6.10 Allotment trees (LR)
  
7. **Correspondence/communications received**
  - 7.1 S Levinson – request for verges to be cut back and Rights of Way - to re-assert all the pre-1949 footpaths.
  
8. **Planning and tree work applications and any related matters**
  - 8.1 **Planning applications**
    - 8.1.1 20/03027/HFUL, 133 Caxton End Bourn CB23 2ST, Single storey timber orangery.
    - 8.1.2 20/03024/FUL, Land And Buildings At Fairways, Toft Road Bourn, Change of use from B8 Storage and Distribution Barns into C3 Holiday Let accommodation.
    - 8.1.3 20/02770/HFUL, Meadowcroft Fox Road Bourn, Single storey side and rear extension.
    - 8.1.4 S/3440/18/OL, Bourn Airfield St Neots Road Bourn Cambridge CB23 2TQ, Proposal: Outline planning permission for a new mixed use village comprising residential development of approximately 3500 dwellings mixed uses comprising employment retail hotel leisure residential institutions education community facilities open space including parks ecological areas and woodlands landscaping engineering for foul and sustainable urban drainage systems footpaths cycle ways public transport infrastructure highways including a principal eastern access from the roundabout on St Neots Road and western access with Broadway including first section of strategic public transport route associated infrastructure groundworks and demolition with all matters reserved except for the principal highway junctions from the St Neots Road roundabout and onto Broadway with some matters reserved except for access. This application is subject to an Environmental impact assessment.
    - 8.1.5 20/03133/LBC, 14 Alms Hill Bourn Cambridge, : Replacement metal framed window, opening up of the kitchen fireplace by removing the modern infill and lining, plastering and fitting of bespoke timber cupboards in the space of the reveal/hearth
    - 8.1.6 S/1615/19/CONDA, King Alfreds House 16 Riddy Lane Bourn, Submission of details required by conditions 6 (Foul water drainage), 7 (Surface water drainage) and 10 (External lighting) of planning permission S/1615/19/FL
    - 8.1.7 S/2764/16/CONDA, Land To The West Grafton Drive Highfields Caldecote, : Submission of details required by conditions 4 (Approved Plans), 5 (Appearance Landscaping & Layout), 6 (Landscaping), 7 (Arboricultural Statement), 8 (Drainage), 10 (Construction Management), 12 (Renewable Energy), 14 (Vehicular Access), 15 (Ecological Statement), 16 (Fire Safety), 17 (Contamination) of planning permission S/2764/16/O
    - 8.1.8 S/3835/19/CONDA, Land To The West Grafton Drive Highfields Caldecote, Submission of details required by conditions 1 (Approved plans), 2 (External materials),3 (External materials), 4 (Landscape management Plan), 5 (Window information), 6 (Window Information), 7 (Waste Management Plan and external lighting), 8 (Protected species), 9 (Trees) and 10 (Tree protection) of planning permission S/3835/19/RM
    - 8.1.9 20/03320/HFUL, 44 Broadway Bourn CB23 2TA, Single storey rear extension on semi-detached house
    - 8.1.10 20/03467/LBC, 151 Caxton End Bourn CB23 2ST, Increase the height of the chimney stack by 82cm

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- 8.1.11 20/03383/S73, Land To The West Grafton Drive Highfields Caldecote, Variation of condition 13 (highway works) pursuant to outline planning permission S/2764/16/OL
- 8.2 **Tree works applications** – none received
- 8.3 **SCDC planning decisions and appeal notices – to note**
- 8.3.1 20/02311/S73, Upper Farm 151 Alms Hill Bourn, Variation of condition 2 (approved details) pursuant to planning permission S/0165/10/F to vary the materials to construct the upper walls of the building in timber frame clad with untreated feather edged oak boarding as indicated on Drawing A100 dated 14.02.20. **Permission granted**
- 8.3.2 20/02760/PRI030, Land And Buildings At Fairways Toft Road, Prior approval notification of proposed change of use from B1(a) (offices) to class C3 (dwelling houses) to create one four bedroom dwelling. **Prior Approval granted**
- 8.4 Response to apparent agreement between SCDC and Countryside Properties to start building on Bourn Airfield, up to a maximum of 500 dwellings, without waiting for any final decision on the busway or future traffic consultations (see item 8.1.4 above)

**9. Finance, procedure and risk assessment including considering any urgent work required because of health and safety, or risk.**

9.1 Financial report and payment of bills

**Invoices paid since last and between meetings:-**

Supplier	Description	Net	VAT	Total
HMRC	Tax & NI for Clerk's salary	64.00	0.00	64.00
Community Websites Ltd	History website purchase	175.00	35.00	210.00
Radii Skatepark Repairs	Skate Ramp repairs	45.00	0.00	45.00
Alarm Maintenance Ltd	Alarm Maintenance	225.00	45.00	270.00
Cambridgeshire County Council	Speedwatch signage	483.32	96.66	579.98
Sustainable Furniture (UK) Ltd	Picnic Bench	195.83	39.17	235.00
Michele Hutton	Electric Meter Door-Pavilion	42.80	8.56	51.36
Bourn Sports Club	Water/Sewerage Refund	318.93	0.00	318.93
Opus Energy	Electricity standing charge	9.38	0.46	9.84
Emorsgate Seeds	Wildflower seeds	168.00	6.72	174.72
Michele Hutton	Clerk's salary August	644.20	0.00	644.20
O2	Clerk's mobile phone	23.15	4.63	27.78
	<b>Total</b>	<b>3,208.88</b>	<b>240.83</b>	<b>2,630.81</b>

**Receipts since last meeting:-**

Supplier	Description	Net	Total
Camb Water Company	Overcharge refund	455.62	455.62
Bourn Sports Club	Electricity costs	60.53	60.53
	<b>Total</b>	<b>516.15</b>	<b>516.15</b>

**Invoices due for payment**

Supplier	Description	Net	VAT	Total
PWLB	Public Works Loan payment	1762.90	0.00	1762.90
Buchans	Grass cutting July 2020	463.41	92.69	556.10
Buchans	Grass cutting August 2020	476.01	95.21	571.22
	<b>Total</b>	<b>2702.32</b>	<b>187.90</b>	<b>2890.22</b>

- 9.2 Any matter which is urgent because of risk or health and safety and/or the use of delegated powers between meetings

**10. Member's reports and any items which need consideration**

It is requested that any reports should be put in writing and circulated prior to the meeting for consideration. Reference will be made to any which require a decision.

**11. Closure of meeting**

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