



## BOURN PARISH COUNCIL

I hereby give notice that the Annual Meeting of Bourn Parish Council will be held on  
Wednesday 16 October 2019 at 7:30 pm in the Cherry Tree Room, Village Hall

The Public and Press are cordially invited to be present

**All members of the Council are hereby summoned to attend for the purpose of considering  
and resolving upon the business to be transacted at the Meeting as set out hereunder**

Michele Hutton, Parish Clerk  
Bourn Parish Council tel: 07701 339765

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### AGENDA

#### **Comments and observations from members of the public**

A maximum of 15 minutes is allocated for this with no more than three minutes per person at the Chairman's discretion  
Councillors should not respond on items on the agenda but consider the views put forward when appropriate  
Members of the public are reminded that once the meeting is in session there is no further opportunity to speak

#### **Reports from County and District Councillors**

In order to comply with our Standing Orders on time-keeping please keep these brief or in printed form

1. **Apologies and reasons for absence**
2. **Member's declarations of pecuniary interest, dispensations held, and requests for same for agenda items**
3. **Approval of the minutes of the last meeting on 19 September 2019**
4. **Matters arising from the last meeting or a previous meeting including items deferred**
  - 4.1 4.1 - Update Councillor's Roles & responsibilities (LR)
  - 4.2 4.4 - War Memorial Land (LR)
  - 4.3 10.2 - Chapel Hill footpath (LR)
5. **Reports on the progress of ongoing projects/issues**
  - 5.1 Parish Council website (SJA,LR,NS)
6. **Members requested subjects for discussion**
  - 6.1 Wild flower verges (SJA)
  - 6.2 Speed watch general & signage updates (LR)
  - 6.3 S137 application by village school (NB/LR)
7. **Correspondence/communications received**
  - 7.1 none
8. **Planning and tree work applications and any related matters**
  - 8.1 Planning applications – none received
  - 8.2 Tree works applications
    - 8.2.1 S/3392/19/TC 38, Caxton End Bourn CB23 2SS - T1 and T2 repollard 2 willows back to previous.  
T3 remove dead birch on boundary - No objection raised by Tree Warden to this application.
    - 8.2.2 S/3454/19/TC 26, Alms Hill Bourn CB23 2SH - T1 Cherry, reduce crown by 1.5m, T2 Mauve

Clerk, Michele Hutton 53 Beaufort Road Upper Cambourne CB23 6FP  
tel: 07701339765 email: bournpcclerk@gmail.com

Note: Late-arriving planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making recommendations to the District Council. For more information please see the current planning application consultations on <http://plan.scamb.gov.uk/swiftlg/apas/run/wchvarylogin.display>

prunus, reduce crown by 1.5-2m, T3 Poplar, remove low limb growing towards telegraph pole & shorten lateral branches on opposite side by 3m, T4 Ash, reduce crown by 1.5-2m, T5 Ash, reduce crown by 1.5-2m. Group 1&2 Mixed species, reduce lateral branches back to boundary, T7 Yew, reduce lower crown by 2m - This is the Barn Conversion on the North side of the Brook. The house and trees can be seen from the footpath on Camping Close. The trees are in the Conservation area, but aren't protected by TPOs, no objection raised by Tree Warden

8.3 SCDC planning decisions and appeal notices – to note

8.3.1. S/2517/19/PA Chapman Farm , Alms Hill, Bourn, Cambridge, Cambridgeshire, CB23 2SZ – change of use of agricultural buildings to 2 dwelling houses, application refused noted

8.3.2 S/0618/19/PO Rockery Farm, Broadway, Bourn, Cambridge, Cambridgeshire, CB23 2TA – modification of planning objections contained in S106 agreement dated 13/01/2019 for affordable housing noted

**9. Finance, procedure and risk assessment including considering any urgent work required because of health and safety, or risk.**

9.1 Financial report and payment of bills

9.2 Any matter which is urgent because of risk or health and safety and/or the use of delegated powers between meetings

**10. Member's reports and any items which need consideration**

10.1 Coalition of Parish Councils (SJO)

10.2 Highways – completion of 2<sup>nd</sup> phase of High Street verge

10.3 Allotments (LR)

10.4 Tree warden

10.5 Footpaths/bridleways

10.6 Play area and equipment inspection

10.7 Bourn Parish Council's successes – to note

**11. Closure of meeting**

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