



BOURN PARISH COUNCIL

Minutes of the extra-ordinary meeting of Bourn Parish Council held on Monday 30th March 2020 at 7:30 pm.

Due to unprecedented circumstances, this meeting was held via video conferencing and closed to the public.

Present: Councillors: Dr N Blair (Chairperson) Ms S Jagers Mr S Jones Mr B Jaques
Mr L Rolfe (Vice Chairman) Mr D O'Brien Mr N Stutchbury
Mrs M Hutton (Clerk)

AGENDA

1. **Apologies and reasons for absence and declarations of interest – no absences and 3**
Councillors declared their interest in the item on Coronavirus as they are part of the at risk or shielded groups

2. **Coronavirus Actions (Funding for community groups for Covid-19)**
Cllr Jagers informed the meeting that there were a few concerns raised by some of the volunteers over their phone numbers and addresses on the website which have now been removed. There are now some 35 volunteers signed up to help the vulnerable and self-isolating in the village which is being co-ordinated by Vanda Parcell. Most of the leaflets (advising residents of the volunteer group) have been delivered with the remainder to be delivered Tuesday/Wednesday and they have the Co-Ordinator of the volunteer group's phone number printed on them. The leaflets were printed by Ann Gildersleve at a cost of 4p per sheet with the invoice to follow shortly. Cllr NS asked about setting up a delivery service for newspapers to the vulnerable but questions around contamination of the papers were raised. Placing the newspapers inside a plastic bag was suggested. Cllr Jones to design a hygiene leaflet to be included in all deliveries by volunteers and to include Knibbs and Lalbach. **Action =SJO to design leaflet and send electronically to SJA for printing.** Concerns over children out playing was voiced along with the rainbow pictures in windows which could cause groups of people to gather.
NB suggested releasing up to £500 initially to cover costs and it was agreed to pay any invoices as they arrive up to this figure. There may be some expenses from Vanda Parcell which will be sent to the Clerk for paying. The Clerk can authorise expenses up to £500 and up to £1000 with the Chair, any payments requested over £1000 will have to be put forward in a meeting of all the Councillors. If the Clerk is unsure of the request for payment, the Clerk is to refer to Cllr

Jaggers for clarification. Cllr Jaques raised a query over burial costs for hardship cases, NB confirmed that a S137 can be used for this purpose so long as it's not for an individual. (Proposed NB, 2nd unanimous)

3. **Signing of Parish Indemnity Agreement (S106) Development of land at Rockery Farm, Bourn**
The S106 covers the building of the houses at Rookery Farm and is for £1768 to be spent as per the full schedule. It was suggested to use this money to fund the fixing of the goal posts and partial fencing in the Broadway Play area. DOB & NS to sign S106. **Action = Clerk to clarify with SCDC that this is an acceptable use of the funds.** (proposed NB, 2nd SJA)
4. **Approval of Invoices for Payment**
None
5. **Closure of meeting @ 20.30pm**

Approved Neil Blair (Chair)

Date 15/04/2020

SIGNED ELECTRONICALLY DUE TO COVID-19 PANDEMIC