



BOURN PARISH COUNCIL

Minutes of the meeting of Bourn Parish Council Wednesday 17th June 2020, 7:30pm virtual/online meeting via Zoom in accordance with Covid-19 regulations

Present: Councillors: Dr N Blair (Chairperson) Ms S Jagers Mr S Jones
Mr D O'Brien Mr L Rolfe Mr B Jaques
Mr N Stutchbury Mrs M Hutton (Clerk)

Also in attendance: 1 District Councillor

Comments and observations from members of the public – 2 members of public were present, 1 to ask for support for declaring climate change (point 7.3) and 1 to discuss street lighting (point 4.7)

Reports from County and District Councillors – reports had been distributed previously for all members to read. DC Hawkins reminded members that lockdown has eased but the guidelines have not changed, shielding residents can be referred to be added to list and there is support for vulnerable families. Covid-19 testing site is at Milton. No change to Planning scheme of delegation, Cllr DOB asked for planning criteria for referrals to Committee, Cllr TH confirmed a letter would be sent to Council either way, Cllr SJO asked if decisions were public, Cllr TH to ascertain and report back

1. **Apologies for Absence** - none
2. **Declarations of pecuniary interest, dispensations held or requested** - None declared
3. **Approval of minutes of last meeting**

It was resolved that the minutes of the EGM meeting on 20th May 2020 be amended at the end point 10.4, to "individuals not Parish Council." (Proposed SJO, 2nd SJA, unanimous) It was RESOLVED that the minutes of the virtual meetings on 20 May 2020 be approved and signed by the Chairman. Proposed NB, seconded DOB, unanimous

4. Matters arising from last meeting/previous meeting

- 4.1 6.2 Vehicles at Jubilee Car park. Access restrictions lifted due to Government policy on activities, Clerk to respond to resident to explain the new policy – Response sent to resident
- 4.2 4.4 Concerns over wall by Ford – Cllr BJ to report to CCC Highways – reported to CCC
- 4.3 9.2.1 Playground Update, fallen tree to be reported to SCDC, Clerk to confirm – reported to SCDC
- 4.4 10.1 War memorial and surrounding area, Photos to be taken of area and current damage and to contact CCC for further advice – Cllr LR to take photos and contact Highways re bollards
- 4.5 6.3 Grass verge cutting with Buchans – Clerk to ask Buchans for a schedule for dates of when cutting to happen – Cllrs agreed for the verge to be cut regularly, Clerk to ask Buchans for schedule of works. Cllr SJA to contact Plant Life to see if wildflower seeds will germinate in the Autumn or if the process must be started again after late delivery from supplier. Clerk to ask supplier for refund due to late delivery. Clerk emailed residents to confirm verge will be cut

- 4.6 6.8 Cycle Path – Cllrs BJ & NS to follow up with possibility of old railway track – Cllr BJ contacted M Howell who will support PC but costs could be high due to electric cables. Cllr BJ to liaise with Cllr NS to complete online application
- 4.7 6.9 Streetlighting proposed consultation – deferred from previous meeting – residents of western end of Caxton End requested support from BPC to facilitate a discussion and vote among residents on whether to change the current street lighting (for example, style of street lighting or no lighting). The discussion concluded that SCDC & CCC should be consulted first. Clerk will contact Mr Nelson to obtain a copy of the proposed voting paper. Cllr SJO will liaise with Mr Nelson and with CCC & SCDC once residents' preference is known. It was also agreed that a whole village consultation may be needed.
- 4.8 6.12 Financial help for Village Hall – Cllr NS to convey support from PC – Cllr NS confirmed that Village Hall has applied for grant and was successful

5. Reports on the progress of ongoing projects/issues

5.1 Website – The National Association of Local Councils (NALC) has released a publication “Website accessibility requirements”. There is a requirement to ensure reasonable adjustments are made to websites so they are accessible to people with various disabilities and include impaired vision, motor difficulties, cognitive impairments or learning disabilities, deafness or impaired hearing. A working party will meet to discuss and report back at the next meeting.

6. Members requested subjects for discussion –

- 6.1 Speedwatch update from Cambs Police (LR) – Cllr LR contacted the police to re-start Speedwatch but was advised not to re social distancing and a lack of police staff to carry the paperwork. Police will advise when we are able to re-start
- 6.2 Traffic Calming measures project report (DOB) – Cllr DOB will upload document to website once all information has been received. Cllr NB advised Cllr DOB of online mapping service which could be useful
- 6.3 MVAS siting and brackets (LR) – Cllr LR advised that there is 1 lamppost towards the Knoll that can be used at present as SCDC are due to replace the concrete lampposts
- 6.4 Food parcels for vulnerable residents from volunteer group – Cllr LR informed the council that this is a Cambourne based charity supplying food parcels to the vulnerable. Cllr Jagers advised group that Vanda Parcell (Volunteer Co-ordinator) is aware and to advise VP of any resident that needs to be added to the list
- 6.5 Mobile warden Scheme – set up by SCDC, possibility for BPC to run ourselves (DOB) – no action as it was decided that Age UK would be best placed to run this scheme
- 6.6 Sports Club request for various taps, water fountain and urinal water leakages to be repaired/improved – Cllr NB tasked Frank Haxton(FH) to investigate and report back. The request for a water fountain will not go ahead at present due to Covid-19. Cllr LR suggested using Uniplumb in Caldecote to be used for any work. Cllr DOB to liaise with FH and reply to the Sports Club
- 6.7 C2C presentation to explain next steps – The submission on the preferred option has been removed and will not now be considered for 18 months which will halt the Airfield Development as the busway was part of the planning application

7. Correspondence/communications received – none

- 7.1 Broadway Play area – youths in area after 9pm causing a disturbance, request for gate catch to be checked and possible upper time limit for usage. – Cllr SJA confirmed this was a 1 off occurrence by non-residents of Bourn, no action

- 7.2 Request for a pedestrian crossing at junction of Alms Hill, Caxton End & High street also near War memorial at the top of Chapel Hill on the High street – Cllr DOB to add this request to the Traffic Calming project

Meeting adjourned @ 21:47 to ask resident questions on point 7.3

Meeting restarted @ 21:55

- 7.3 Is Bourn PC going to declare a climate emergency in line with the Government, SCDC, CCC and other PC's. Resident willing to set up an Environmental Committee to engage with the local community on initiatives and to drive forward – Cllr DOB to investigate process and report back at next month's meeting
- 7.4 Cycles on Footpath – Mr Ward reported that he has placed a "no cycles" sign on the footpath at 167 Caxton End as kissing gates are being damaged – Cllr NB confirmed signs have been installed at either end of footpath. Clerk to inform CCC of signage
- 7.5 Request from Terry Jones to reinstate the BMX Trail, carrying out the work himself. A plan has been submitted – FH to contact TJ to for drawings and costings and report back

8.Planning & tree work applications and any related matter

- 8.1 Planning applications
- 8.1.1 20/02311/S73, Upper Farm 151 Alms Hill Bourn, Variation of condition 2 (approved details) pursuant to planning permission S/0165/10/F to vary the materials as it is not financially viable and therefore cannot be considered a feasible route to the restoration of the Dovecote. In addition, it has proved difficult to source matching bricks in both colour and texture leading to an unfortunate mismatch between lower and upper parts of the buildings. The proposal is to reconstruct the upper walls of the building in timber frame clad with untreated feather edged oak boarding as indicated on Drawing A100 dated 14.02.20. - no comment (proposed DOB, 2nd SJA)
- 8.1.2 20/02568/FUL, Former Gestamp Factory Bourn Airfield St Neots Road, Hybrid planning application consisting of full planning permission for Phase 1 and outline planning permission with all matters reserved except access for Phase 2 of the redevelopment of the former Gestamp Factory site at Bourn Airfield for up to 26,757sqm/288,000sqft of commercial floorspace purposes (use class B1c light industry, B1b research and development and B8 warehouse and distribution with supplementary use classes A3 restaurant and cafe, D1 day nursery/creche, D2 gym), associated car parking and service yards, external earthworks, attenuation basins and landscaping. - Extension requested to July re C2C changes (proposed DOB, 2nd SJO)
- 8.1.3 20/02297/OUT, Monica Old North Road Bourn, Outline planning for the erection of 1 No. 1/2 Storey detached dwelling and double garage with all matters reserved (Re-submission of S/3743/19/OL) – supported (proposed LR, 2nd SJA)
- 8.1.4 20/01695/FUL, Bathing Under The Sky, Toft Road, Bourn, objection raised by BPC, SCDC request further comment on whether to go to Committee – agreed (proposed NS, 2nd LR, unanimous)
- 8.2 Tree works applications – none received
- 8.3 SCDC planning decisions and appeal notices – to note – none received

9.Finance, procedure & risk assessment including considering any urgent work required due to health & safety or risk

9.1– Financial report & payment of invoices –

Supplier	Description	Net	VAT	Total
Cambridge water	Water & Sewerage Charge	736.99	0.00	736.99
SCDC	Broadway Litter Bin	345.00	0.00	345.00
Opus Energy	Electricity Standing Charge	9.36	0.47	9.83
Buchans	Grass Cutting & seeding	834.67	166.94	1001.61

CCC	Final Electricity Charge	121.69	0.00	121.69
Viking Direct	Stationery	62.26	12.45	74.71
Michele Hutton	Clerk's Salary June 2020	642.30	0.00	642.30
Yowly	Qtrly charge re website	140.00	0.00	140.00
	Total	2892.27	179.86	3072.13

Expenditure tabled at meeting:-

Supplier	Description	Net	VAT	Total
RPM	Skate Ramp repair	750.00	150.00	900.00
Frank Haxton	Gate springs & mileage	30.90	0.00	30.90
O2	Clerk's mobile phone	23.15	4.63	27.78
	Total	804.05	154.63	958.68

The financial report was accepted and payment of invoices was approved (proposed DOB, 2nd LR)

The AGAR forms (end of year accounts) were presented and approved (proposed LR, 2nd SJA)

9.2– Any matter which is urgent due to H&S and/or use of delegated powers between meetings–none

10. Member's reports and any items which need consideration

- 10.1 Coalition of Parish Councils (SJO) – Cllr SJO to convene meeting re C2C and Girton Interchange
- 10.2 Highways – nothing to report
- 10.3 Allotments (LR) – nothing to report
- 10.4 Tree warden – nothing to report
- 10.5 Footpaths/bridleways – nothing to report
- 10.6 Play area and equipment inspection – Cllr NB to liaise with FH to look at quotes re fencing behind goal at Broadway and to report back
- 10.7 Bourn Parish Council's successes – to note – nothing to report

11. Closure of meeting @ 10:30pm

Approved.....Chairperson

Date.....