



## BOURN PARISH COUNCIL

I hereby give notice that the meeting of Bourn Parish Council will be held on Wednesday 15 January 2020 at 7:30 pm in the Cherry Tree Room, Village Hall

The Public and Press are cordially invited to be present

**All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder**

Michele Hutton, Parish Clerk  
Bourn Parish Council tel: 07701 339765

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### AGENDA

#### **Comments and observations from members of the public**

A maximum of 15 minutes is allocated for this with no more than three minutes per person at the Chairman's discretion. Councillors should not respond on items on the agenda but consider the views put forward when appropriate. Members of the public are reminded that once the meeting is in session there is no further opportunity to speak.

#### **Reports from County and District Councillors**

In order to comply with our Standing Orders on time-keeping please keep these brief or in printed form

1. **Apologies and reasons for absence**
2. **Member's declarations of pecuniary interest, dispensations held, and requests for same for agenda items**
3. **Approval of the minutes of the last meeting on 20 November 2019**
4. **Matters arising from the last meeting or a previous meeting including items deferred**
  - 4.1 **4.4 - The Sports Club & Water Leak**, It was agreed that the electrician will install lights to side of building up to a cost of £500. **Action = Clerk to organise new lights**
  - 4.2 **4.6 - Play Area & Equipment Inspection** – The public footpath was looked at by Peter Gaskin of CCC and he liaised with the owner of Lalbach Restaurant. It was agreed that SJO would speak to the owner of the restaurant regarding the stability of the wall. **Action = Clerk to respond to P Gaskin with regards to H&S of residents should an accident occur on the footpath.** The Sports Club will refix nets but a new bracket may be needed. The Hall Close goal nets are to be removed. **Action = Clerk to liaise with Frank Haxton**
  - 4.3 **6.1 - Adult outdoor fitness equipment request** at one of the play areas (LR) – Action = Clerk to investigate of cost of equipment and report back at January meeting
  - 4.4 **6.3 - PFHIs for traffic calming and/or other road safety considerations (LR)** – LR reported that we could undertake this work ourselves but Highways have to agree, suggested a one-off increase in Precept to cover costs (approx. £20,000). NB queried % increase allowed. LR replied that there is no maximum to the % increase that Parish Councils can implement. DOB stated that LHI funding can be linked in. **Action = Clerk to send up to date figures to NB & LR to look at budget over Christmas**
  - 4.5 **6.4 - Motion in support of the Local Electricity Bill** – **DOB to gather more information**
  - 4.6 **6.6 - Closure of facilities at Bourn Golf Club (DOB)** – concerns raised over closure of facilities, **Action = DOB to draft letter for Clerk to send**
  - 4.7 **6.7 - Response to Tony Gardner on PC's response to speeding traffic (DOB)** – **DOB will respond to resident advising of latest initiative (Update to the Local Highways Initiative Grant)**

Clerk, Michele Hutton 53 Beaufort Road Upper Cambourne CB23 6FP  
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Note: Late-arriving planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making recommendations to the District Council. For more information please see the current planning application consultations on <http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>

- 4.8 **6.8 - Chat seats offer simple solution to loneliness** –SJA raised issue and suggested a trial using an existing bench. **Action = SJA to report back at January meeting with photos and more information**
- 4.9 **6.10 - Sports Club tree works quotes** – concerns over the amount of pollarding required. **Action = Clerk to arrange meeting at Sports Club with SJA, NS and Tree Warden and report in January for decision**
- 4.10 **6.12 - [Cambridgeshire and Peterborough Against Scams Partnership \(CAPASP\)](#)** – this was discussed. **Action = Clerk to obtain further information for January meeting**
- 4.11 **6.13 - Skateboard half pipe quote (MH)** – The quote from RPM was agreed, (proposed NB, 2<sup>nd</sup> SJA) **Action = Clerk to liaise with Frank Haxton and obtain photos and report for January meeting**
- 4.12 **6.16 - Wi-Fi Wednesdays/Tech Thursdays (NS/LR)** – NS suggested a community scheme to help residents with IT queries. Possible trial period monthly for 3 months, NB volunteered to help. DOB suggested “Meet UP” scheme and will send link to NS. **Action = NS to approach Yowly for more information and report back in January meeting**
- 4.13 **10.5 - Footpaths/bridleways** – the area where the War Memorial steps have been removed needs grass seeds sowing. Frank also reported concerns over the safety of pedestrians on angled road to High Street. **Action = NB to respond to Frank Haxton to look at safer options**
- 4.14 **10.6 - Play area and equipment inspection, Picnic Table at Sports Club (broken and rotten timbers)** **Frank to remove and Clerk to obtain quote for replacement (possible use Chest Community Fund)**

## 5. Reports on the progress of ongoing projects/issues

- 5.1 Parish Council website (SJA,LR,NS)

## 6. Members requested subjects for discussion

- 6.1 No Expressway Group email (LR)
- 6.2 Broadway Play area fencing quote (NB)
- 6.3 SCDC Planning Dept software demo days (MH)
- 6.4 RPM skate board half pipe repair quote (MH)
- 6.5 3 x Free trees email from SCDC (MH)
- 6.6 Town & Parish Council peer learning event (LR)
- 6.7 Small Grant Application from Merrybourn (SJO)
- 6.8 Annual Play Inspections April 2020
- 6.9 Speedwatch & signage (LR)

## 7. Correspondence/communications received

- 7.1 none received

## 8. Planning and tree work applications and any related matters

- 8.1 Planning applications
  - 8.1.1 **S/4080/19/E2 Bourn Airfield Development, Consultation on request for a formal Scoping Opinion made under the EIA Regulations 2017**
  - 8.1.2 **S/4229/19/LD, David Ball Group, Bourn Airfield, St Neots Road, Bourn, Cambridgeshire, Certificate of Lawful Development for and existing development for four silos (2 x 45m3 silos and 2 x12m3 silos)**
  - 8.1.3 **S/3440/18/OL, Bourn Airfield, St Neots Road, Bourn, Cambridge, CB23 2TQ, Outline planning permission for a new mixed use village comprising residential development of approximately 3,500 dwellings; mixed uses comprising employment, retail, hotel, leisure, residential institutions; education, community facilities, open space including parks, ecological areas and woodlands, landscaping; engineering for foul and sustainable urban drainage systems; footpaths, cycle ways, public transport infrastructure; highways including a principal eastern access from the roundabout on St Neots Road and western access with Broadway including first section of strategic public transport route; associated infrastructure, groundworks and demolition; with all matters reserved except for the principal highway junctions from the St Neots Road roundabout and onto Broadway with some matters reserved except for access.**

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**This application is subject to an Environmental impact assessment.**

- 8.2 Tree works applications
- 8.2.1 **S/4149/19/TC, Damson Tree at 36 Caxton and an Apple Tree at Little Beck, 32, Caxton End, Bourn, Cambridge, CB23 2SS**, (T1) Damson (belonging to Mr & Mrs McFarlane, 36, Caxton End, Bourn) - cut back to fence line to reduce the risk of stem failure.  
(T2) Apple - pollard stem heading toward the left hand boundary (looking from the house) to 3 meters in height to maintain this tree in its current location. - Tree warden noted
- 8.2.2 **S/4153/19/TC, View Farm, 93, Caxton End, Bourn, Cambridge, Cambridgeshire, CB23 2SS**, T1 - Pine, Remove T2 - Chestnut, Remove. Note for PC from Trees Assistant – Only the Chestnut tree is in the Conservation Area. The Pine at the back is not protected. - Tree warden noted
- 8.2.3 **S/4329/19/TC, Tree near the Ford on the green in Caxton End Lane nearest address 165 Caxton End CB23 2ST**, 5 day notice from Parish Council to remove dead tree near ford in Caxton End - Tree warden noted
- 8.3 SCDC planning decisions and appeal notices – to note
- 8.3.1 **S/4088/19/FL, 8, Meadow Rise, Bourn, Cambridge, CB23 2TG, Single storey front and rear extensions and garage conversion. Comment:** will there be sufficient off-road parking space without the garage. - noted
- 8.3.2 **S/3743/19/OL, Monica, Old North Road, Bourn, Cambridge, Cambridgeshire, CB23 2TZ**, The Council hereby refuses permission for Outline planning permission for the erection of one and half storey detached dwelling and double garage with all matters reserved - noted
- 8.3.3 **S/1787/19/FL, Foxton House, 37 High Street, Bourn, Cambridge, Cambridgeshire, CB23 2TR**, The Council hereby refuses permission for Change of use from playroom/home cinema to bedsit - noted
- 8.3.4 **S/3996/19/LD, 167 Alms Hill, Bourn, CB23 2SZ**, Certificate of lawful development for proposed new external doors, windows and create of new rear external terrace - noted

**9. Finance, procedure and risk assessment including considering any urgent work required because of health and safety, or risk.**

- 9.1 Financial report and payment of bills
- 9.2 Any matter which is urgent because of risk or health and safety and/or the use of delegated powers between meetings
- 9.3 Budget setting and Precept

**10. Member's reports and any items which need consideration**

- 10.1 Coalition of Parish Councils (SJO)
- 10.2 Highways – completion of 2<sup>nd</sup> phase of High Street verge
- 10.3 Allotments (LR)
- 10.4 Tree warden
- 10.5 Footpaths/bridleways
- 10.6 Play area and equipment inspection
- 10.7 Bourn Parish Council's successes – to note

**11. Closure of meeting**

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