



BOURN PARISH COUNCIL

I hereby give notice that the Annual Meeting of Bourn Parish Council will be held on
Wednesday 18 September 2019 at 7:30 pm in the Cherry Tree Room, Village Hall

The Public and Press are cordially invited to be present

**All members of the Council are hereby summoned to attend for the purpose of considering
and resolving upon the business to be transacted at the Meeting as set out hereunder**

Michele Hutton, Parish Clerk
Bourn Parish Council tel: 07701 339765

AGENDA

Comments and observations from members of the public

A maximum of 15 minutes is allocated for this with no more than three minutes per person at the Chairman's discretion
Councillors should not respond on items on the agenda but consider the views put forward when appropriate
Members of the public are reminded that once the meeting is in session there is no further opportunity to speak

Bourn Golf & Country Club

A short presentation on improvements proposed at the Bourn Golf and Country Club

Reports from County and District Councillors

In order to comply with our Standing Orders on time-keeping please keep these brief or in printed form

1. **Apologies and reasons for absence**
2. **Member's declarations of pecuniary interest, dispensations held, and requests for same for agenda items**
3. **Approval of the minutes of the last meeting on 19 June 2019**
4. **Matters arising from the last meeting or a previous meeting including items deferred**
 - 4.1 **Update Councillor's Roles & responsibilities (LR)**
 - 4.2 **Assets of Community Value** – Clerk to email SCDC for clarification on definition of “important assets for village”
 - 4.3 **Footpaths/Bridleways cyclists & horse riders usage** – Clerk to contact Peter Gaskin @ County Council re signage to deter cyclists & horse riders (Clerk to Action)
 - 4.4 **Play area & equipment inspection ownership of war memorial land** – clerk to ascertain ownership of triangle of land & quotes for repairs to half pipe skateboard and fencing (Clerk to Action)
 - 4.5 **Riddy Lane Conservation area** –
 - 4.6 **email re Phone Box, tatty direction signs on B1046 & dead Elm tree on Fox Hill/B1046 corner (Clerk to Action)**
5. **Reports on the progress of ongoing projects/issues**
 - 5.1 **Parish Council website (SJA,LR,NS)**
6. **Members requested subjects for discussion**
 - 6.1 **Local Highway Improvement funding** – application sent
 - 6.2 **Beaulieu visit** – dates to be organised for visit
 - 6.3 **Wild flower verges** – SJA
 - 6.4 **Speedwatch general & signage updates (LR)**

- 6.5 Consolidated stock holding on finance report (LR)
- 6.6 Replacement trees from CCC Highways (LR)
- 6.7 S137 application by village school
- 6.8 Water fountains request
- 6.9 Community Gritting Scheme applications for Winter 2019-2020
- 6.10 Parish Online News & Updates – renew? (LR)
- 6.11 Purchase of Microsoft Office (currently expiring 23rd Sept 2019) @£59.99
- 6.12 Insurance (LR)

7. Correspondence/communications received

- 7.1 Letter of thanks re S106 donation to Merriboorn Club received from Elizabeth Lawson

8. Planning and tree work applications and any related matters

8.1 Planning applications

- 8.1.1 **S/3059/19/FL, 21, Riddy Lane, Bourn, Cambridge, CB23 2SP**, Ground floor side and rear extension and front porch extension
- 8.1.2 **S/2829/19/DC, Willow House, 17 High Street, Bourn, Cambridge, CB23 2SQ**, Discharge of conditions 5 (Chimney), 6 (Doors), 7 (Render) & 8 (Walls) of Planning Application S/2765/18/FLB - Repair and repoint existing chimney. Replace external concrete render with a lime base render. Remove a section of wall within the existing kitchen. Replace the front door. Reinstate front gate on existing posts
- 8.1.3 **S/2439/19/FL, Bourn Golf Club, Toft Road, Bourn, Cambridge, Cambridgeshire, CB23 2TT**, 20 Bay golf driving range, two teaching bays, cafe, kitchen, office, ballwash and floodlighting
- 8.1.4. **S/2821/19/FL, Golders Farm, Fox Road, Bourn, Cambridge, Cambridgeshire, CB23 2TX**, Change of use of outbuilding from playroom/studio to open market rental accommodation
- 8.1.5 **S/2514/19/FL, Manor Farm, Alms Hill, Bourn, Cambridge, Cambridgeshire, CB23 2SH**, Storage container for 1st Bourn Scout Group

8.2 Tree works applications

- 8.2.1 **S/2812/19/TP, Lime trees in front of Council Properties 2 to 10, Church Street, Bourn, Cambridge, CB23 2SJ, TPO, Response** = The 5 lime trees in front of the council houses on Church Street are protected by a Tree Preservation Order. The proposed work is probably reasonable if a bit excessive. Raising the crown to 3m above the footpath and carpark is okay. On the road side, to protect the trees, we (Bourn Parish Council) ask that no major branches should be removed when raising the crown to 5m above the road. Looking at the trees, this isn't necessary - removal of small branches should be enough. the other lime trees (in the corner of land at the junction of Church St and Short St) are also the responsibility of SCDC

8.3 SCDC planning decisions and appeal notices – to note

- 8.3.1. **S/1054/19/FL, 49 Broadway, Bourn**, 1.5 Storey Rear Extension, appeal decision, permission granted
- 8.3.2 **S/2403/19/FL, Bourn Golf And Fitness Club, Toft Road, Bourn, Cambridge, Cambridgeshire, CB23 2TT**, Proposed development of 4 chalets, permission granted
- 8.3.3 **S/2517/19/PA, Chapman Farm , Alms Hill, Bourn, Cambridge, Cambridgeshire, CB23 2SZ**, Prior approval for a proposed change of use of agricultural building to 3 dwellinghouses (Class C3), and for associated operational development. **Response=** No specific recommendations but concern over the access to the front of each property according to the plan provided which showed no frontage beyond the actual building. No obvious parking provisions for each dwelling. The council would like to see some form of screening from the road. There is also an apparent shortage of natural light to the middle unit. Are these intended to be permanent residences, unlike the previous conversion on the site which is a holiday let only? **Application refused = The Local Planning Authority hereby REFUSES the application for the following reasons:**

1. The application site is located within the Bourn Conservation Area which is classified as article 2 (3) land. Q.1 (j) of Part 3 of Schedule 2, Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) does not permit the change of use of a building and any land within its curtilage from use as an agricultural building to a use falling within C3 (dwelling house) if the application site is located on such land and therefore the application is refused

9. Finance, procedure and risk assessment including considering any urgent work required because of health and safety, or risk.

9.1 Financial report and payment of bills

9.2 Any matter which is urgent because of risk or health and safety and/or the use of delegated powers between meetings

10. Member's reports and any items which need consideration

10.1 Coalition of Parish Councils (SJO)

10.2 Highways – completion of 2nd phase of High Street verge

10.3 Allotments (LR)

10.4 Tree warden

10.5 Footpaths/bridleways

10.6 Play area and equipment inspection

10.7 Bourn Parish Council's successes – to note

11. Closure of meeting