



BOURN PARISH COUNCIL

I hereby give notice that the Annual Meeting of Bourn Parish Council will be held on
Wednesday 17 July 2019 at 7:30 pm in the Cherry Tree Room, Village Hall

The Public and Press are cordially invited to be present

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder

Michele Hutton, Parish Clerk
Bourn Parish Council tel: 07701 339765

AGENDA

Comments and observations from members of the public

A maximum of 15 minutes is allocated for this with no more than three minutes per person at the Chairman's discretion. Councillors should not respond on items on the agenda but consider the views put forward when appropriate. Members of the public are reminded that once the meeting is in session there is no further opportunity to speak.

Reports from County and District Councillors

In order to comply with our Standing Orders on time-keeping please keep these brief or in printed form

1. **Apologies and reasons for absence**
2. **Member's declarations of pecuniary interest, dispensations held, and requests for same for agenda items**
3. **Approval of the minutes of the last meeting on 19 June 2019**
4. **Matters arising from the last meeting or a previous meeting including items deferred**
 - 4.1 **(4.2) - Update Councillor's Roles & Responsibilities** – LR to produce updated list, DOB to ask G Nelson to take on monitoring of the brook
 - 4.2 **(4.3) - Broadway play area fencing & goal** - awaiting report from Frank re fencing and costs. NB to chase and request alternative options. It was agreed that Frank undertake repairs to fence and replace spring on gate and a letter to residents to be drafted for consideration at next meeting
 - 4.3 **(4.5) - Assets of Community Value** – LR reported that a decision is due by 5th July 2019 and some assets have been withdrawn (Indian restaurant/Doctors/Village shop & Post Office).
 - 4.4 **(5.2) Speedwatch - Action** – LR to be point person with DOB as back up. LR to obtain list of trained volunteers and to report back at July meeting
 - 4.5 **(5.2.1) Community Speedwatch Signage** – LR to order signs
 - 4.6 **(7.1) Request to remove resident's name from previous agenda & minutes** – LR stated that under data protection this should happen (proposed SJ 2nd DOB) **Action** – LR to remove name
 - 4.7 **(8.1.2) S/1347/19/VC 1 Short Street**, Council objecting on grounds of traffic management plan and Short Street not wide enough for large commercial vehicles. (proposed LR 2nd GR) **Action** - Clerk to raise objection on SCDC website
 - 4.8 **(8.2.4) S/1975/19/TC 16 Riddy Lane, Norway Spruce** – Tree Warden has reported that this should not happen as tree enhances the street, (proposed DOB 2ndGR) **Action** - Clerk to raise objection on SCDC website
 - 4.9 **(10.5) Footpaths/Bridleways** – complaints have been received re cyclists & horse riders using the footpaths contact with Peter Gaskin @ County Council needed.

Clerk, Michele Hutton, Bourn Parish Council, 53 Beaufort Road, Cambourne, CB23 6FP
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Note: Late-arriving planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making recommendations to the District Council. For more information please see the current planning application consultations on <http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>

- 4.10 **(10.6) Play area & equipment inspection** – NB advised that a report concerning the memorial concrete steps show they are crumbling, Bourn PC needs to enquire who owns the triangle. NB shared a report suggesting that steps be removed and replaced with grass. (proposed NB 2nd SJ)**Action** – Clerk to try to establish who owns the triangle
- 4.11 **10.10 Riddy Lane Conservation Area** GR reported that paperwork has been sent and reply queries ownership of ditch at bottom of incline, possible £300 saving. **Action** – NS to write letter to County Highways for confirmation of boundary of Riddy Lane/High Street/Church Street (proposed LR 2nd DOB)
- 5. Reports on the progress of ongoing projects/issues**
- 5.1 Parish Council website (SJA,LR,NS)
- 6. Members requested subjects for discussion**
- 6.1 Local Highway Improvement funding
- 6.2 Beaulieu visit
- 6.3 Wild flower verges
- 6.4 Online training course – The Knowledge (ILCA), (MH)
- 7. Correspondence/communications received**
- 7.1 email re Phone Box, tatty direction signs on B1046 & dead Elm tree on Fox Hill/B1046 corner
- 7.2 email received from ICO re FOI not being responded to
- 8. Planning and tree work applications and any related matters**
- 8.1 Planning applications
- 8.1.1 S/1787/19/FL, Foxton House, 37 High Street, Bourn – change of use from playroom/home cinema to bedsit
- 8.1.2 S/1451/19/FL, New Zealand, Toft House, Bourn – reduction in scale of extension (side & rear)
- 8.2 Tree works applications
- 8.2.1 S/1975/19/TC 16 Riddy Lane, Bourn – Norway spruce, rejection refused
- 8.3 SCDC planning decisions and appeal notices – to note
- 8.3.1. S/2315/19/TC, 161 Caxton End, Bourn – to remove 5 x prunus, application submitted 4th July and granted same day
- 8.3.2 S/1451/19/FL, New Zealand, Toft House, Bourn – demolition of existing outbuilding, single storey & rear extensions – granted
- 8.3.3 S/1054/19/FL, 49 Broadway, Bourn – appeal under S78 against refusal of householder application
- 9. Finance, procedure and risk assessment including considering any urgent work required because of health and safety, or risk.**
- 9.1 Financial report and payment of bills
- 9.2 Any matter which is urgent because of risk or health and safety and/or the use of delegated powers between meetings
- 10. Member's reports and any items which need consideration**
- 10.1 Coalition of Parish Councils (SJO)
- 10.2 Highways – completion of 2nd phase of High Street verge
- 10.3 Allotments (LR)
- 10.4 Tree warden
- 10.5 Footpaths/bridleways
- 10.6 Play area and equipment inspection
- 10.7 Bourn Parish Council's successes – to note
- 11. Closure of meeting**

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