



BOURN PARISH COUNCIL

I hereby give notice that the Meeting of Bourn Parish Council will be held on
Wednesday 19 June 2019 at 7:30 pm in the Cherry Tree Room, Village Hall

The Public and Press are cordially invited to be present

**All members of the Council are hereby summoned to attend for the purpose of considering
and resolving upon the business to be transacted at the Meeting as set out hereunder**

Michele Hutton, Clerk to the Parish Council

AGENDA

Comments and observations from members of the public

A maximum of 15 minutes is allocated for this with no more than three minutes per person at the Chairman's discretion
Councillors should not respond on items on the agenda but consider the views put forward when appropriate
Members of the public are reminded that once the meeting is in session there is no further opportunity to speak

Reports from County and District Councillors

In order to help us comply with our Standing Orders on time-keeping please keep these brief or in printed form

- 1 Apologies and reasons for absence**
- 2 Member's declarations of pecuniary interest, dispensations held, and requests for same for agenda items**
- 3 Approval of the minutes of the last meeting on 15 May 2019**
- 4 Matters arising from the last meeting or a previous meeting including items deferred**
 - 4.1 Election of Vice-Chairman
 - 4.2 Update Councillor's 'Roles and Responsibilities'
 - 4.3 Broadway play area fencing and goal
 - 4.4 Update on supplementary questions to Countryside's traffic consultants (SJO,DOB)
 - 4.5 Assets of Community Value (ACVs) (LR)
- 5 Reports on the progress of ongoing projects/issues**
 - 5.1 Parish Council website (SJA,LR,NS) including demonstration from website developers
 - 5.2 Speedwatch (DOB,LR)
 - 5.2.1 Community Speedwatch signage
 - 5.3 Second defibrillator at pavilion
 - 5.4 Retaining boards at tennis courts
 - 5.5 Contact phone numbers at Jubilee Playing Field
- 6 Members requested subjects for discussion**

None
- 7 Correspondence/communications received**
 - 7.1 Request to remove resident's name from previous agenda and minutes
 - 7.2 SCDC Code of Conduct complaint
 - 7.3 S137 Grant application - 1st Bourn Scout Group

Clerk to the Parish Council, Michele Hutton, 53 Beaufort Road, Upper Cambourne, Cambridge, CB23 6FP
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Note: Late-arriving planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making recommendations to the District Council. For more information please see the current planning application consultations on <http://plan.scambs.gov.uk/swiftlg/apas/run/wchvarylogin.display>

8. Planning and tree work applications and any related matters

- 8.1 Planning applications
 - 8.1.1 S/0993/19/FL – Meadowcroft, Fox Road – to create a new driveway and hard-standing on an existing property – Application withdrawn
 - 8.1.2 S/1347/19/VC – 1 Short Street – Removal of Condition 3 (traffic management plan) and Condition 4 (materials) of planning permission S/4765/18/FL for erection of a 3 bedroom, 1½ storey dwelling following the demolition of existing bungalow
- 8.2 Tree works applications
 - 8.2.1 S/1885/19/TC – 140 Caxton End – 3x dead trees, one silver birch close to house (replace with similar in same location), one coniferous tree in copse (replace nearby with similar as overcrowded) and one horse chestnut near footpath in field (replace with oak in field)
 - 8.2.2 S/1972/19/TP – Bourn Hall, High Street – Yew at front of Hall, remove ivy throughout crown, reduce height and spread by 1.5m to shorten longest leaders and shape. Reason – to reshape after removal of ivy.
 - 8.2.3 S/1974/19/TC – Blue Cottage, Crow End – Willow (T1) – Remove the lower branch on the lane side, over the parking area
 - 8.2.4 S/1975/19/TC – 16 Riddy Lane – T1, Norway Spruce, Fell to ground level. Reason – outgrowing location. No other sensible option to contain its size
- 8.3 SCDC planning decisions and appeal notices – to note
 - 8.3.1 S/4055/18/FL – 207 Alms Hill – Retrospective loft extension - Appeal allowed 03/06/2019
 - 8.3.2 S/1467/19/TC - 28, Riddy Lane - T 1 - Ash - Fell to ground level. Reason - Outgrown location due to its proximity to the adjacent building - No Objections 22/05/2019
 - 8.3.3 S/1054/19/FL – 49 Broadway – 1.5 storey rear extension – Refused 06/06/2019
 - 8.3.4 S/1665/19/TC – Brook Cottage, 158 Caxton End – T1 – to protect the house from shading and possible root damage due to the close proximity to the house, one conifer, fell to ground level and grind stump, T2 – Elm Tree – Due to the elm tree encroaching onto the driveway and leaves dropping onto cars – fell to ground level, T3 – Dead Elm – Due to tree's condition – fell to ground level – No objections 03/06/2019

9 Finance, procedure and risk assessment including considering any urgent work required because of health and safety, or risk.

- 9.1 Financial report and payment of bills
- 9.4 Banking arrangements (LR)
- 9.6 Any matter which is urgent because of risk or health and safety and/or the use of delegated powers between meetings

10 Member's reports and any items which need consideration

- 10.1 Coalition of Parish Councils (SJO)
- 10.2 Highways
- 10.3 Allotments (LR)
- 10.4 Tree warden
- 10.5 Footpaths/bridleways
- 10.6 Play area and equipment inspection
- 10.7 Bourn Parish Council's successes – to note

(in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of this item of business, the Press and Public be excluded from the Meeting)

- 10.8 Parish Clerk's contract
- 10.9 Freedom of Information request
- 10.10 Riddy Lane Conservation Area

(in accordance with the above act, and that the confidential business having been concluded, the Press and Public be re-admitted to the Meeting)

11 Closure of meeting

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