



## BOURN PARISH COUNCIL

I hereby give notice that the Meeting of Bourn Parish Council will be held on  
Wednesday 17 April 2019 at 7:30 pm in the Cherry Tree Room, Village Hall

The Public and Press are cordially invited to be present

**All members of the Council are hereby summoned to attend for the purpose of considering  
and resolving upon the business to be transacted at the Meeting as set out hereunder**

Les Rolfe, Acting Parish Clerk

### AGENDA

#### **Comments and observations from members of the public**

A maximum of 15 minutes is allocated for this with no more than three minutes per person at the Chairman's discretion  
Councillors should not respond on items on the agenda but consider the views put forward when appropriate  
Members of the public are reminded that once the meeting is in session there is no further opportunity to speak

#### **Reports from County and District Councillors**

In order to comply with our Standing Orders on time-keeping please keep these brief or in printed form

- 1 Apologies and reasons for absence**
- 2 Member's declarations of pecuniary interest, dispensations held, and requests for same for agenda items**
- 3 Approval of the minutes of the last meeting on 20 March 2019**
- 4 Matters arising from the last meeting or a previous meeting including items deferred**
  - 4.1 Broadway play area fencing and goal
  - 4.2 Retaining boards at tennis courts – quotes for consideration
  - 4.3 Privacy/GDPR notices
  - 4.4 Internal auditor
- 5 Reports on the progress of ongoing projects/issues**
  - 5.1 Parish Council website (SJA,LR,NS)
  - 5.2 Speedwatch (DOB,LR)
    - 5.2.1 Community Speedwatch signage
  - 5.3 Update on supplementary questions to Countryside's traffic consultants (SJO,DOB)
  - 5.4 Second defibrillator at pavilion – costings (NS)
- 6 Members requested subjects for discussion**
  - 6.1 Publication scheme for website (LR)
  - 6.2 Assets of Community Value (ACVs) (LR)
  - 6.3 Date and venue for Annual Parish Meeting
- 7 Correspondence/communications received**
  - 7.1 [REDACTED] – Freedom of Information Act request received 28 March 2019
  - 7.2 Concerned Parish Resident - Anonymous request for information received 29 March 2019

Acting Clerk, Les Rolfe, Bourn Parish Council, 57 Hall Close, Bourn, Cambridge, CB23 2SN

tel: 01954 718150 email: bournpcclerk@gmail.com

Note: Late-arriving planning and tree works applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making recommendations to the District Council. For more information please see the current planning application consultations on <http://plan.scams.gov.uk/swiftlg/apas/run/wchvarylogin.display>

## **8. Planning and tree work applications and any related matters**

- 8.1 Planning applications
  - 8.1.1 S/1031/19/OL – Former Gestamp factory site, Bourn Airfield - Outline planning permission with some matter reserved except for site appearance for the redevelopment of the former factory site for up to 24620sqm/265000sqft GEA of commercial floorspace (B1 light industry and B8 warehouse), associated car parking and service yards, external works and landscaping
- 8.2 Tree works applications
  - 8.2.1 S/1182/19/TC – 1 Short Street – Sycamore, remove 3 lower limbs over the Village Hall to reduce the risk of damage to the roof
- 8.3 SCDC planning decisions and appeal notices – to note
  - 8.3.1 S/0151/19/FL – 6 Baldwins Close - First floor front extension and raising of roof – Approved
  - 8.3.2 S/0971/19/TC - 6 Baldwins Close - Remove Eucalyptus tree in back garden - No Objections  
(There may be more but decisions and appeals for week of 25<sup>th</sup> March are missing from SCDC website)

## **9 Finance, procedure and risk assessment including considering any urgent work required because of health and safety, or risk.**

- 9.1 Financial report and payment of bills
- 9.2 2018-19 Final accounts
- 9.3 S137 Grant applications
  - 9.3.1 Merrybourn
  - 9.3.2 Tuesday Coffee Club
- 9.4 Banking arrangements (LR)
- 9.5 Improved deposit account (LR)
- 9.6 Any matter which is urgent because of risk or health and safety and/or the use of delegated powers between meetings

## **10 Member's reports and any items which need consideration**

- 10.1 Coalition of Parish Councils (SJO)
- 10.2 Highways (VB)
- 10.3 Allotments (LR)
- 10.4 Tree warden
- 10.5 Footpaths/bridleways
- 10.6 Play area and equipment inspection
- 10.7 Bourn Parish Council's successes – to note

(in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of this item of business, the Press and Public be excluded from the Meeting)

- 10.8 Chairman's update on recruitment of new Parish Clerk
- 10.9 SCDC Code of Conduct complaint
- 10.10 Riddy Lane Conservation Area

(in accordance with the above act, and that the confidential business having been concluded, the Press and Public be re-admitted to the Meeting)

## **11 Closure of meeting**

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