

BOURN PARISH COUNCIL

I hereby give notice that the Meeting of Bourn Parish Council will be held on
Wednesday 17 May 2017 at 7:30 pm in the Village Hall

The Public and Press are cordially invited to be present.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder



Mrs Gail Stoehr, Clerk 10/05/17

1. To elect a Chairman and to receive the declaration of acceptance of office
 2. To elect a Vice-Chairman
 3. To appoint committees, working groups or any other offices which the Council deems necessary
 4. To appoint representatives on any other organization or authority
- Comments and observations from members of the public and from the County and District Councillors**
5. **To receive apologies and reasons for absence**
 6. **Declarations of interests**
 - 6.1 To receive declarations of interests from Cllrs on items on the agenda & details of any dispensations held
 - 6.2 To receive written requests for dispensations from members and to grant any request as appropriate
 7. **To approve the minutes of the last meeting**
 8. **Co-option to fill casual vacancy**
 9. **To consider resolutions from the Annual Parish Meeting, if any**
 - 9.1 Resident request that no access should be allowed onto or via The Broadway and concerns that the plans are being modified without consultation
 10. **Matters arising from the last meeting or a previous meeting including items deferred**
 - 10.1 (Open) Bourn Sports Club – to set up a working group to consider proposals for modifications to Pavilion
 - 10.2 (6.1) Green energy S106 funding – suggested use of solar money ^(SJa)
 - 10.3 (6.3) To consider the formation of a working group for a Village Traffic Strategy
 - 10.4 (6.4) Broadway play area – to arrange a working group to pick up loose stones
 - 10.5 (6.4) Broadway play area maintenance – to consider quotation
 - 10.6 (7.3.0.1) Trees in Chapel Hill – to consider report and recommendation ^(SJo)
 - 10.7 (8.2) Trees at Jubilee Playing Field – to consider quotations if received
 - 10.8 (9.7) Grass cutting contract schedule of works – to consider if anything further is required ^(LR)
 - 10.9 (10.3) CCC consultation on revision of Local Validation Guidance List and Local Validation Check List for planning applications for the County Council’s own development and for waste development
 - 10.10 (10.4) East Anglian Air Ambulance and Salvation Army – request for sites for clothing banks
 - 10.11 To consider the quotations for the pavilion paving as suggested by Mr Haxton
 - 10.12 Proposal for double yellow lines in the High Street – to consider whether to proceed with a scheme
 11. **To consider planning, tree work applications and any planning related matters**
 - 11.1 Planning applications and planning related correspondence received since the last meeting
 - 11.1.1 S/1511/17/PA – 25 Hall Close – Prior approval for a single storey rear extension
 - 11.2 SCDC Decision and appeal notices – to note
 - 11.3 Tree works applications
 12. **Finance, procedure and risk assessment including considering any urgent work required because of health and safety or risk**
 - 12.1 To receive the financial report and approve the payment of bills
 - 12.2 Play inspection report and to consider any works required
 - 12.3 To consider any matter which is urgent because of risk or health and safety
 - 12.4 To carry out a review of the effectiveness of the system of internal control that has been in place during the year under review (between 1st April 2016 and 31 March 2017)
 - 12.5 To consider the Internal Auditor’s report
 - 12.6 To prepare the Annual Governance Statement (Section 1 of the Annual Return)
 - 12.7 To approve the Annual Governance Statement by resolution
 - 12.8 To consider the Accounting Statements (Section 2 of the Annual Return)
 - 12.9 To approve the Accounting Statements by resolution

- 12.10 To ensure that the Accounting Statements are signed and dated by the person presiding at the meeting
- 12.11 Annual Reviews
 - 12.11.1 Standing Orders, Financial Regulations, Risk Assessment and other policies review
 - 12.11.2 Assets, Insurance policy and fidelity guarantee review
- 13. To consider Members' reports and items for information only unless clearly stated**
 - 13.1 Planning Working Group report, Coalition of Parish Councils, and Examination in Public report ^(SJo)
 - 13.2 Proposal that the main notice board in the Village Hall car park be resited ^(LR)
 - 13.3 Proposal that the Council considers correspondence from CCC regarding Give way/white line markings at Hall Close crossroads ^(NB)
 - 13.4 Proposal that the Council considers the provision of play equipment at Broadway POS ^(LR)
 - 13.5 Bourn Parish Council's successes – to note
- 14. To consider correspondence/communications received**
 - 14.1 Hill – Gills Hill Bourn, Public Open Space Local Area of Play
- 15. Closure of meeting**