

BOURN PARISH COUNCIL**The minutes of the Meeting of Bourn Parish Council held on
Wednesday 15 February 2017 at 7.30 pm in the Village Hall**

Present: Cllrs: Mr Neil Blair (Chairman) Mr D O'Brien
Mrs V Bruce Mr L Rolfe
Mrs S Jagers

In attendance: 1 member of the public and Mrs A Griffiths (Minutes Secretary, LGS Services).

Comments and observations from members of the public and from the County and District Councillors

Cllr O'Brien arrived at 7.32 pm.

Mr Anthony Taylor outlined details of the planning application submitted for a new grain store, to be located behind one of the aircraft hangers, and exhibited the plans.

Access is to be off the Broadway past the Grange farmhouse. As the grain lorries currently have to drive through the village and the Broadway and the Drift, the application should reduce the amount of traffic along this route. In response to a query, it was indicated that the height might be slightly greater than the current grain store and hangers.

1. Apologies for absence

Apologies were received from Cllr Jones (out of parish).

2. Declarations of interests**2.1 To receive declarations of interests from councillors on items on the agenda and details of any dispensation held**

Cllr Rolfe apologised for not declaring an interest in setting the precept at the last meeting due to his late arrival from another meeting.

2.2 To receive written requests for dispensations from members and to grant any request as appropriate

None.

3. To approve the minutes of the last meeting on 18 January 2017

RESOLVED that the minutes of the meeting on 18 January be approved and signed by the Chairman. (Prop DOB, 2nd SJa, unanimous)

4. Co-option to fill 3 casual vacancies

No applications had been received. Posters are to be put up in the village. Cllr O'Brien reported on a potentially interested applicant.

RESOLVED that Cllr Blair should contact the Head Teacher at the School about publicising the vacancies via Parentmail.

5. Matters arising from the last meeting or a previous meeting**5.1 (8.3) Jubilee embankment slide – to consider the way forward**

RESOLVED that the works should be all done together and to accept the quotation from RPM for the repairs including the removal of the concrete steps, grass matting and timber retainer, for the sum of £1495.00 plus VAT. (Prop NB, 2nd SJa, unanimous)

6. To consider reports on the progress of all ongoing projects and to see if further action is required**6.1 (5.9) Green Energy S106 funding**

Suggestions for possible uses of the money were put forward, including the upgrading of the heating system in the Village Hall, entry gates to the village, and replacement of the railings alongside High Street. RESOLVED to bring suggestions and to defer a decision to the next meeting.

- 6.2 (6.21) BT Phone Box adoption and installation of defibrillators – update and recommendation
Nothing further to report.
- 6.3 (5.3) Village Traffic Strategy
Nothing to report.
- 7. To consider planning, tree work applications and any planning related matters**
- 7.1 Planning applications received since the last meeting
- 7.1.1 S/3414/16/FL – 51 High Street – Demolish the existing conservatory to the rear elevation and replace with part two storey rear extension
RESOLVED to support the application. (Prop LR, 2nd VB, unanimous)
- 7.2 SCDC Decision notices
None.
- 7.3 Tree Works applications
- 7.3.1 S/0286/17/TP – Pumping station to the south of 163 Caxton Road
- 7.3.2 S/0411/17/TC – War memorial High Street (this is the Parish Council’s own application)
- 7.3.3 S/0409/17/TP – 66 High Street
RESOLVED, given that paperwork had not been received from SCDC, to delegate to the Tree Warden to make a recommendation on the applications and to notify the Clerk so that a response can be submitted. (Prop NB, 2nd VB, unanimous)
- 8. Finance, procedure and risk assessment including considering any urgent work required because of health and safety or risk**
- 8.1 To receive the financial report and approve the payment of bills
RESOLVED that the financial report be received and considered, and that the invoices, statements and bank statements be checked at the end of the meeting by the signatories before the cheques are signed.
RESOLVED that the payments as listed in the finance report be approved for payment, plus RPM (Swing repair) £360.00, CCC (Street lighting energy) £1945.04, and CGM (final statement) £892.26, following correction by CGM of a duplicated credit note. (Prop DO, 2nd VB, unanimous)
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| NEST (Pension) (DD) | £73.57 |
| Salaries | £73.55 |
| LGS Services (Admin support) | £2760.62 |
| ICO (DPA) | £35.00 |
| SCDC (Community room hire) (DD) | £7.50 |
| PWLB (Loan) (DD) | £1762.90 |
| Primec (Pavilion Legionella testing) | £156.00 |
- Credits, including bank interest, were noted.
RESOLVED that the Direct Debit mandate in favour of NEST (Pension) be signed.
- 8.2 Play inspection report
Frank Haxton’s report was noted.
RESOLVED that Cllrs Jagers should ask the Sports Club to maintain the goal post nets so that they are safe or take them down.
RESOLVED to note Cllr Rolfe’s verbal report that SCDC had told him they should come out to look at the ditch and culvert a couple of times each winter, and that a visit is awaited.
RESOLVED to note that the security fencing had been placed by SCDC

RESOLVED to note that Frank Haxton had reported the driver who had damaged the grass to the company and that Cllr Rolfe will inform the SCDC housing department.

RESOLVED that badly repaired potholes in Caxton End and raised ironwork should be reported again to CCC. Cllr O'Brien undertook to take this up and asked for photographs.

A proposal was made that the Parish Council consider the possibility of a "Considerate Contractors" zone in the village, given the destruction of daffodil bulbs, damage to the verges and the island at the turn off towards Toft, rubble left on the road and on the grass, as well as inconsiderate parking and the overall need for the area to be tidied up. Cllr O'Brien undertook to check with Cllr Jones whether he had already spoken to the contractors, and to investigate the proposal further.

- 8.3 To consider any matter which is urgent because of health and safety
None.

9. Members reports and items for information only unless specified

9.1 Planning Working Group

RESOLVED to note further representations made on the City Deal, a travel survey of Cambourne for which the results will be published in due course, and a letter written to the Examination in Public. Cllr Jones on the Parish Council's behalf will submit a paper along with the Coalition and wishes to speak at the hearings.

9.2 Highways report

RESOLVED to note that CCC had been informed of the Parish Council's decision, regarding the design for the 20 mph limit scheme, that there should be one sign in the wider section closer to the junction, plus roundels.

Cllr Blair is to deliver the consultation letters to residents.

9.3 Bourn Parish Council's successes – to note

Nothing new to report.

10. To consider correspondence/communications received

10.1 Resident – installing a gas line in the village

RESOLVED to note that the Chairman had spoken to the resident.

10.2 Cambridge University Scout and Guide Club – notification of hiking event

Noted.

10.3 SCDC Tree Survey Services

RESOLVED that the Parish Council is not interested at this time but that a copy should be forwarded to the Tree Warden.

11. Closure of meeting

RESOLVED, given that nothing further had been heard from CCC regarding the Community Volunteer Group, to chase this up.

The new Tenancy Agreement has been signed by the Allotments Association.

Items for the next agenda are to include:

A proposal for Wysing Arts to come and speak to the Parish Council about their activities and plans.

A discussion on the Examination in Public site specific hearings 4 and 6.

There being no further business, the Chairman declared the meeting closed at 9.02 pm.

Signed _____ (Chairman) _____(Date)