

**BOURN PARISH COUNCIL**  
**(South Cambridgeshire District)**

**I hereby give notice that the Meeting of Bourn Parish Council will be held on  
Wednesday 16 November 2016 at 7:30 pm in the Village Hall**

*The Public and Press are cordially invited to be present.*

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the  
business to be transacted at the Meeting as set out hereunder



Mrs Gail Stoehr, Clerk 9/11/16

**Comments and observations from members of the public and from the County and District Councillors**

- 1. To receive apologies and reasons for absence**
- 2. Declarations of interests**
  - 2.1 To receive declarations of interests from Cllrs on items on the agenda & details of any dispensations held
  - 2.2 To receive written requests for dispensations from members and to grant any request as appropriate
- 3. To approve the minutes of the last meeting on 19 October**
- 4. Co-option to fill casual vacancies – to consider any applications received or how the vacancies may be filled**
- 5. Matters arising from the last meeting or a previous meeting including items deferred**
  - 5.1 (Open) Parking in the High Street and Bourn Hall's request for parking restrictions
  - 5.2 (5.1) Grass cutting tenders including memorial site cutting
  - 5.3 (5.2) Interactive sign for Broadway<sup>(VB)</sup>
  - 5.4 (5.3) Employee Pension Scheme – to consider recommendation from the Working Group (Confidential)
  - 5.5 (5.5) Paving at the Pavilion – to consider report and recommendations<sup>(SJa)</sup>
  - 5.6 (5.6) Allotments ditch and site maintenance – to consider quotations if received
  - 5.7 (5.7) City Deal – tackling peak time congestion in Cambridge
  - 5.8 (5.9) Double yellow lines in Hall Close – to consider whether the lines should be extended as suggested by CCC
  - 5.9 (5.10) Green energy – to consider S106 funding and response from Cambourne Parish Council
  - 5.10 (5.12) To consider areas which are not included in the annual grass cutting and village maintenance contract, consider a specification for tree works and if quotes should be sought<sup>(SJo)</sup>
  - 5.11 (5.14) CCC Highway Improvement Scheme proposal<sup>(VB)</sup>
  - 5.12 (6.1) Broadway Public Open Space - to consider plan for ongoing maintenance if received
  - 5.13 (8.2) Play inspection report – to consider quotations for the safety surfacing and embankment slide if received
  - 5.14 (10.1) Resident – Broadway footpath concerns
- 6. To consider reports on the progress of all ongoing projects and to see if any further action is required**
  - 6.1 Broadway Public Open Space
  - 6.2 Green Energy S106 funding
  - 6.3 Fencing/access to Jubilee Ground from Caxton End
- 7. To consider planning, tree work applications and any planning related matters**
  - 7.1 Planning applications and planning related correspondence received since the last meeting
    - 7.1.1 S/2768/16/EI – Land off Grafton Drive, Caldecote – EIA Screening opinion
    - 7.1.2 S/2764/16/OL – Land off Grafton Drive, Caldecote – Outline planning permission for the residential development of up to 58 dwellings with associated infrastructure, landscaping and public open space. All matters reserved except for access
    - 7.1.3 S2877/16/PA – Townsend Farm, The Drift – Conversion of agricultural barn to residential dwelling
    - 7.1.4 S/2903/16/FL – David's Lodge, Old North Road – Two storey front, side and rear extensions and associated internal alterations
  - 7.2 SCDC Decision and appeal notices – to note
  - 7.3 Tree works applications
    - 7.3.1 S2777/16/TP – Wysing Arts Centre, Fox Road
- 8. Finance, procedure and risk assessment including considering any urgent work required because of health and safety or risk**
  - 8.1 To receive the financial report and approve the payment of bills
  - 8.2 Play inspection report and to consider any works required

8.3 To consider any matter which is urgent because of risk or health and safety

**9. To consider Members' reports and items for information only unless specified**

9.1 Planning Working Group

9.2 Highways report <sup>(VB)</sup>

9.3 To consider whether the Parish Council should conduct a flood risk assessment

9.4 Emergency planning

9.5 Bourn Parish Council's successes – to note

9.6 Tree warden report on tree at memorial site and a tree in Hall Close

**10. To consider correspondence/communications received**

10.1 CCC Winter gritting routes

10.2 CCC Mineral and Waste consultation

10.3 SCDC Review of Polling Districts consultation

10.4 SCDC Local Green Space Designation

**11. Closure of meeting**